



Regular Monthly Meeting Minutes
Thursday, March 9, 2023 – 6:00 pm

I. Call to Order -6:02 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2026)	X		LA 6:06 pm
2. Elizabeth Murphy	Trustee, (8/4/2023)	X		
3. Mayokun Oshin	Trustee, (3/2023)	X		LA 6:03 pm
4. Larry Patton	Trustee, (3/2023)	X		
5. Imebet Stewart	Trustee, President (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	X		
Kristina Edgar	SBA, School Business Office	X		
Sarah Spuhler	Board Secretary, School Business Office	X		

IV. Board Business

- a. To reappoint Larry Patton as Board Trustee for an additional 3-year term.
- b. To reappoint Mayokun Oshin as Board Trustee for an additional 3-year term.
- c. To reappoint Imebet Stewart as Board Trustee for an additional 3-year term.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart	2	X				Larry Patton		X			
Elizabeth Murphy	1	X									

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **March 9, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy	2	X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **February 9, 2023** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart	2	X				Larry Patton		X			
Elizabeth Murphy	1	X									

VII. Public Comment - NONE

VIII. Committee Reports – Finance Committee – nothing significant to report

IX. Head of School Report – Osen provided update to the Board

X. Executive Session – 6:16 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart	2	X				Larry Patton	1	X			
Elizabeth Murphy		X									

- a. Susan Swatski Hill Wallick LLP provided update to the board

XI. Adjourn Executive Session and Reconvene Regular Session – 6:45 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy	1	X									

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for February 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year
- b. Bills List: To approve bills and check list for the period February 10, 2022, to March 9, 2023.
- c. To approve the following payrolls:

February 15, 2023	\$104,414.56
February 28, 2023	\$102,069.52

d. Amended Budget: To approve the FY23 Amended Budget and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy	2	X		x-v939							

2. Contracts

- a. To approve the additional fencing quote with **JMM Cleaning Services** for \$2,800.
- ~~b. To approve the **Niche** contract as attached, totaling \$7,990.~~

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart	1	X				Larry Patton	2	X			
Elizabeth Murphy		X									

3. Buildings & Grounds

4. Personnel

- a. To ratify/approve the following new hires:

Employee	Position	10/12	Salary	Start Date
Kiara Fernandez	PT Substitute Teacher	HR	\$26.48/hr	2/14/2023
Jahsiem Rover	PE/Health Substitute Teacher	10	\$48,000; \$2,500 Signing Bonus & \$500 Extracurricular Club pd 6/15	2/27/2023
Wilson Ruano-Garcia	Long-Term Substitute Teacher	10	\$46,600; \$2,500 Signing Bonus & \$250 Afterschool Club pd 6/15	2/27/2023
Tamika Wynter	Long-Term Math Teacher	10	\$50,000; \$2,500 Signing Bonus pd 6/15	3/1/2023
Richard Lee	Audio Engineering Teacher	10	\$70,000	3/1/2023

- b. To approve the reimbursement to Jennifer Miller totaling \$182.54 for student activities.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	2	X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy		X									

5. Curriculum/Special Education/Student Activities

- a. To approve the following Field Trip:

- The MET Philadelphia – *Celebrating African American Scientist’s and Innovator’s Through STEAM* – transportation \$319.88; tickets \$X; dates X
- Princeton-Blairstown Center – *Summer Bridge Program* – July 3 to July 7, 2023, cost TBD.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	1	X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton		X			
Elizabeth Murphy	2	X									

6. Policy/Misc.

7. New Business

- a. To approve the resignation of Erik Belton effective March 10, 2023.
- b. To approve the following future school trips for staff: *travel reimbursements paid only after future board approval*
 - Paterson STEAM High School - NJ
 - The Academy for Mathematics, Science and Engineering- NJ
 - High Technology High School – NJ
 - Middlesex County Academy for Science, Math and Engineering Technologies – NJ
 - Computer Science High School – Bronx, NY
 - Biotech High School – NJ
 - Union County Magnet School – NJ
 - Marine Academy of Science and Technology – NJ
 - Academy for Information Technology – NJ
 - Bergen County Technical Schools - NJ
 - Baltimore Polytechnical Institute – Baltimore MD
 - *Multiple* – Washington, D.C.
 - Academy of Allied Health and Science – NJ
 - Montgomery High School – NJ
 - West Windsor – Plainsboro High School north/south – NJ
- c. To approve the Tri-Shield Armed Guard contract for \$42/hours, 6:30 am to 3:30 pm on school days for the remainder of the year.
- d. To approve the disclosure settlement agreement, as attached.
- e. To approve the following staff reimbursements:
 - Elvia Maldonado – student books – total \$55.20
 - Carl Berkley – student activity – total \$40.99

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy	2	X									

XIII. Enrollment Report

Grade	2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Wait
6	90			95	95	95								
7	90			90	90	90								
8	90			94	94	94								
9	90			71	71	71								
Total	360			350	350	350								

XIV. Reports / Look Ahead / Miscellaneous

- 1. Next Board Meetings: Thursday, April 13, 2023

XV. Adjourn Public Session – 7:25 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart	2	X				Larry Patton		X			
Elizabeth Murphy	1	X									