



Regular Monthly Meeting Minutes
Monday, August 21, 2023 – 6:00 pm

I. Call to Order - 6:44 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2026)		X	
2. Elizabeth Murphy	Trustee, (8/4/2026)	X		
3. Mayokun Oshin	Trustee, (3/2026)	X		
4. Larry Patton	Trustee, (3/2026)	X		
5. Imebet Stewart	Trustee, President (3/2026)		X	
6. Meredith Pennotti	New Board Trustee (4/2026)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	X		
Kristina Edgar	SBA, School Business Office		X	
Sarah Spuhler	Board Secretary, School Business Office	X		
Elizabeth Neary	School Business Office	X		
Joshua Solow	School Business Office	X		

IV. Board Business

- a. To reappoint Elizabeth Murphy as Board Trustee for an additional 3-year term.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	2	X			
Elizabeth Murphy		X				Meredith Pennotti	1	X			

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **August 21, 2023**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton		X			
Elizabeth Murphy	1	X				Meredith Pennotti	2	X			

VI. Acceptance of Meeting Minutes

~~Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **July 13 & August 7, 2023**, Regular/Special Board meetings.~~

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	2			X	
Elizabeth Murphy	1	X				Meredith Pennotti		X			

VII. Public Comment - None

VIII. Committee Reports – Liz provided brief update on the Finance Committee to the board

IX. Head of School Report

- a. Empire Charter Consultants proposal
- b. Edgility proposal

X. Executive Session – None

XI. Adjourn Executive Session and Reconvene Regular Session

XII. Motions for Approval

1. Finance

- a. Bills List: To approve bills and check list for the period July 14, 2023, to August 10, 2023.
- b. To approve the following payrolls:

July 15, 2023	\$ 42,266.57
July 31, 2023	\$ 55,634.90

- c. To approve the refusal of Title III funds.
- d. To approve FY24 IDEA Application:
 - Basic - \$92,965.00
- e. To approve FY24 ESEA Application:
 - Title I-A - \$252,027.00
 - Title II-A - \$21,878.00 Reallocated to Title I
 - Title IV Part A - \$18,130.00 Reallocated to Title I
- f. RESOLVED, that the Board of Trustees approve the awarding of the custodial contract to **JMM Cleaning Service** for nightly cleaning services at a daily rate of \$414 and to provide a daily on-site porter position for \$207 per day.

- g. To approve Joshua Solow as the School Business Administrator and Custodian of Record effective September 1, 2023.
- h. To approve Joshua Solow Interim School Business Administrator as a signer on all bank accounts.
- i. To approve Elizabeth Neary as the Board Secretary effective September 1, 2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	2	X			
Elizabeth Murphy	1	X		X-D939		Meredith Pennotti		X			

2. Contracts

- a. To approve the proposal with **SBO Management LLC** for interim Human Resources services, as attached, \$5,000/month.
- b. To approve the proposal with **New Solutions K12** for technical scheduling support for the FY24 HS schedules, as attached, total cost \$10,000.
- c. To approve the renewal contract with **Kelvin Education Inc.** for basic Kelvin pulse services, total \$1,500.
- d. To approve **Kaleidoscope Education Solutions, Inc.** for School Psychologist and LDTC services, hourly rates from \$92-\$94.
- e. To approve the proposal with **Tri-Shield Security** for an additional armed guard security services for FY24, hourly rate from \$42-\$57 until October 30, 2023.
- f. To approve the Independent Consulting Agreement with **Efe Odeleye** for FY24, hourly rate \$200/hour not to exceed \$6,000 per month until January 30, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

3. Buildings & Grounds - None

4. Personnel

- a. To approve the job description of ‘Coordinator of Student Supports’ as attached.
- b. To approve the following new hires for FY24:

Employee	Position	10/12	Salary	Start Date
Jasmine Sweat	Substitute STEAM Teacher	10	\$49,500 Salary \$2,500 STEAM Bonus \$1,500 New Hire Bonus *bonus’ paid in Dec & June	8/21/2023
James Cox	PE Teacher	10	\$56,500 Salary \$1,500 New Hire Bonus *bonus’ paid in Dec & June	8/7/2023
India Thomas	Teaching Assistant	10	\$51,500 Salary \$1,500 New Hire Bonus *bonus’ paid in Dec & June	8/7/2023
Michael Quariadi	Math HS Teacher	10	\$56,000 Salary \$2,500 STEAM Bonus \$1,500 New Hire Bonus *bonus’ paid in Dec & June	8/7/2023

Maria Hocker	Coordinator of Student Support	12	\$77,000 Salary \$1,500 New Hire Bonus \$6,000 Extra Prep Teaching Stipend *bonus' paid in Dec & June	8/7/2023
Mercedes Banzhaf	Substitute Teacher/Teaching Assistant (TA)	10	\$45,500 Salary \$1,500 New Hire Bonus paid in Dec & June	8/23/2023
Abigael Olivia Bocicaut	Middle School Social Worker & HIB Coordinator	10	\$57,500 Salary \$1,500 New Hire Bonus \$3,000 HIB Coordinator Stipend *bonus' paid in Dec & June	8/23/2023
Gregory A. Lewis II	Dean of High School	10	\$72,500 Salary \$1,500 – New Hire Bonus \$3,000 HIB Coordinator Stipend *bonus' paid in Dec & June	8/23/2023

c. To approve the professional development for 'Teach like a Champion' for the following staff, totaling \$738.43:

- Osen Osagie
- Sherri Richardson
- Monique Whitaker
- Diane Strickland
- Jennifer Miller
- Arya Awal
- Nava Coppin

d. To approve the resignation of Kevin Hoffman effective September 29, 2023.

e. To rescind the approval of the stipend work related to the Avid Certified Instructor Program.

f. To approve the Avid Certified Instructor hours of work for Richard Lee, 24 hours of training at \$35/hour, total \$840, to be paid on August 15th.

g. To approve the \$6,000 Extra Prep Stipend for Shelby Sumner Spainhower to be paid (December and June).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

5. Curriculum/Special Education/Student Activities

a. To approve quote with **Curriculum Associates** for i-Ready and i-Ready Partner Services, total \$17,912.

b. To approve the quote with **TCI** for High School Social Studies curriculum, total \$3,157.30.

c. To approve the quote with **Renaissance** for DnA software curriculum, total \$13,337.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

6. Policy/Misc.

a. To adopt the 'Code of Student Conduct' policy, as attached.

- b. To approve the Lead Director evaluation as attached.
- c. To approve the 2023-2024 Achievers ECP Remote Learning Plan, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	2	X			
Elizabeth Murphy	1	X				Meredith Pennotti		X			

7. New Business

- a. To approve the quote with **CDW** for additional projectors and projection screens, total \$11,972.76.
- b. To approve the updated and final School Calendar for the 2023-2024 school year, as attached.
- c. To ratify the ‘Teach Like a Champion’ hours of work for Diane Strickland and Monique Whitaker for 7/5 hours each at a rate of \$35/hour, totaling \$525.
- d. To approve the proposal with **Heartland School Solutions** for the 2023-2024 school year to provide a point-of-sale cash register system for the Lunch Program, total \$2,299.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	2	X			
Elizabeth Murphy	1	X				Meredith Pennotti		X			

XIII. Enrollment Report – update in September

XIV. Reports / Look Ahead / Miscellaneous

- 1. Next Board Meetings: Thursday, September 14, 2023

XV. Adjourn Public Session – 7:00 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Imebet Stewart					X	Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			