



Regular Monthly Meeting Minutes
Thursday, August 11, 2022 – 6:00 pm

I. Call to Order – 6:09 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2023)		X	
2. Derrick Johnson	Trustee, (3/2023)		X	
3. William Keeby	Trustee, (2/2023)		X	
4. Elizabeth Murphy	Trustee, (8/4/2023)	X		
5. Mayokun Oshin	Trustee, (3/2023)	X		
6. Larry Patton	Trustee, (3/2023)	X		
7. Imebet Stewart	Trustee, President (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	X		
Kristina Edgar	SBA, School Business Office	X		
Sarah Spuhler	Board Secretary, School Business Office	X		

IV. Board Business - NONE

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **August 11, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	1	X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **July 14, 2022**, Board meetings.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2	X			
William Keeby					X	Imebet Stewart	1	X			
Elizabeth Murphy		X									

VII. Public Comment – Efe provided an update on her new position with the school and what’s she’s supporting with.

VIII. Committee Reports - NONE

IX. Director of School Report – Osen provided updates to the Board

X. Executive Session - NONE

XI. Adjourn Executive Session and Reconvene Regular Session

XII. Motions for Approval

1. Finance

- a. Bills List: To approve bills and check list for the period July 15, 2022, to August 10, 2022.
- b. To approve the following payrolls:

July 15, 2022	\$ 30,126.42
July 30, 2022	\$ 41,429.39

- c. Auditor: BE IT RESOLVED: that Achievers Early College Prep Charter School hereby approves the appointment of Scott Loeffler to prepare the district’s Comprehensive Annual Financial Report & Auditors Management Report for the fiscal year ending June 30, 2022, at a cost not to exceed \$30,000.
- d. NJCC Loan: To approve a Facilities-Based Working Capital Term Loan from New Jersey Community Capital (NJCC) with the following terms:

WHEREAS, Community Loan Fund of New Jersey, Inc. together with its affiliates (the “Lender”) has proposed to make loans available to Achievers Early College Prep Charter School, A New Jersey Non-Profit Corporation (the “Company”) in the amount up to \$300,000.00 on the terms set forth in the form of a Pending Receipt of the final Loan Agreement (the “Loan Agreement” and together with all related documents, instruments and agreements, the “Loan Documents”) and the Loan Documents, and to secure such financing by the grant of a security interest in all of the personal property of the Company.

THEREFORE, BE IT RESOLVED, in furtherance of the foregoing, that this Company shall enter into said Loan Documents and grant a security interest to the Lender on all personal property of the Company.

RESOLVED, that any officer of this Company (the officer or officers which are authorized to act singly or together pursuant hereto being hereinafter designated as “authorized officers”), be and they are each hereby authorized, directed and empowered, in the name of this Company, to execute and deliver to Lender, and Lender is requested to accept, the Loan Documents and each of said authorized officers are

authorized to from time to time to execute renewals, extensions and/or amendments of said Loan Documents.

RESOLVED FURTHER, that each of said authorized officers is hereby authorized, directed and empowered, as security for the indebtedness of this Company to Lender, whether arising pursuant to this resolution or otherwise, to grant, transfer, pledge, mortgage, assign, or otherwise hypothecate to Lender, any property belonging to this Company, including but not limited to any or all leases, contracts, agreements and bills and accounts receivable and any property acquired in the future, and to execute and deliver to Lender any and all grants, transfers, assignments, trust receipts, loan or credit agreements, pledge agreements, mortgages, deeds of trust, financing statements, security agreements and other hypothecation agreements, which said instruments and the note or notes and other instruments referred to in the preceding paragraph may contain such provisions, covenants, recitals and agreements as Lender may require and any of said authorized officers may approve, and the execution thereof by said authorized officers shall be conclusive evidence of such approval.

FURTHER, that any and all acts of any of the authorized officers of this Company done or made heretofore in connection with the borrowing of money from Lender, including but not limited to (a) the execution of all instruments evidencing the indebtedness of this Company for monies so borrowed and renewals or extensions thereof, (b) the grant, transfer, pledge, mortgage, assignment, or any other hypothecation, or deed in trust of any property belonging to this Company as security for the indebtedness of this Company, to Lender, and (c) the application for and obtaining credit from Lender and the execution of all agreements related thereto, are hereby ratified and approved in all respects.

RESOLVED FURTHER, that Lender may conclusively rely upon a certified copy of these resolutions and a certificate of an Officer of this Company as to the officers of this Company and their offices and signatures, and continue to conclusively rely on such certified copy of these resolutions and said certificate for all past, present and future transactions until written notice of any change hereto or thereto is given to Lender by this Company by certified mail, return receipt requested, and all indebtedness owing by this Company to Lender has been paid in full.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	1	X		X a.D939							

2. Contracts

- a. To approve the following contracts for the FY22-23 School Year:

Vendor	Description	Cost	Term
NJ Public Charter	Annual Membership	\$ 17 per Student	July 1, 2022 – June 30, 2023

Tri-Shield Security	Security Guard Service	\$ 33.00 Per Hour	July 1, 2022 – June 30, 2023
Great Minds	Online Curriculum; Subscription & License	\$12,714.10	July 1, 2022 – June 30, 2023
CSRI	1 year Security WebBlocker Renewal	\$1,084.00	July 1, 2022 – June 30, 2023
Reliant	Electronic Security System installation	\$ 89,571.39	July 1, 2022 – June 30, 2023
TCI	Digital Studies, Social Studies Grade 6-8	\$ 8,697.00	July 1, 2022 – June 30, 2023
SAVVAS	Courseware License, ELA Grade 9	\$ 2,929.50	July 1, 2022 – June 30, 2023
Remind	Renewal Hub Plus Plan	\$ 1,800.00	July 1, 2022 – June 30, 2023
NWEA	Map Growth K-12	\$ 5,220.00	July 1, 2022 – June 30, 2023
Network Information Tech	PA System	\$ 12,538.00	July 1, 2022 – June 30, 2023
Network Information Tech	1 Year Meraki License Renewal	\$ 3,000.00	July 1, 2022 – June 30, 2023
STEAM Works Studio	Three Teachers – 11 Month Salary	#1- \$ 92,780.00 #2 TBD #3 TBD	August 8, 2022 – June 8, 2022
Curriculum Associates	Ellevation Data Implementation	\$ 3,312.50	September 1, 2022 – August 31, 2023
Curriculum Associates	Ellevation Basics	\$8,750.00	July 1, 2022 – June 30, 2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton		X			
William Keeby					X	Imebet Stewart	1	X			
Elizabeth Murphy	2	X									

3. Buildings & Grounds - NONE

4. Personnel

- a. To approve the following New Hire contracts for the FY23 School Year:

Name	Position	Salary	Stipend	Stipend Payment	10-12 Month
Berkeley, Carl	IT Support	\$ 55,000	N/A	N/A	12 Month
Blair, Nicole	Grade 6 ELA Teacher	\$63,000	N/A	N/A	10 Month
Hackett, Olivia	Social Studies Teacher	\$ 50,000	N/A	N/A	10-Month
Jacob, Giselle	Social Worker	\$ 75,000	N/A	N/A	10 Month
Miller, Jennifer	Assistant Principle of Instruction	\$ 93,000	N/A	N/A	12 Month
Santos, Bhavna	Guidance Counselor	\$ 73,000	N/A	N/A	10 Month
Serpa, Kaitlyn	Grade 9 Biology Teacher	\$ 54,500	\$ 2,500	12/22 & 6/23	10 Month
Stricker, Gretchen	HS Latin Teacher	\$ 61,000	\$ 2,500	12/22 & 6/23	10 Month

- b. To approve the following contractual change for FY23:

Name	Position	Salary	Stipend	Stipend Payment	10-12 Month
Strickland, Diana	Behavioral Specialist	\$ 55,000	\$ 500 \$ 2,500	8/15/22 6/23	10 Month
Robinson, Pria	ELA & Humanities Coach	\$ 70,000	\$ 500 \$ 5,000 \$ 5,000	8/15/22 Over 22 Pays Over 22 Pays	10 Month

c. To approve the following resignations:

- Thomas Carraher, effective July 25, 2022
- Shehnaz Patel, effective July 29, 2022

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	2	X									

5. Curriculum/Special Education/Student Activities

a. To approve the attached contract with **Valeen Vaccaro** for Math Teacher and Instructional Coach Consulting, rate of \$85/hour, not to exceed 25 hours a week, NTE \$8,500/month.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	2	X									

6. Policy/Misc.

- a. To approve the FY23 School Calendar as attached.
- b. To approve the submission of the Annual Report for SY21-22, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	2	X									

7. New Business

a. To ratify/approve the following contractual increases:

- Michelle Herrera, ELA Long-term Substitute Teacher, salary \$46,350, \$5,000 stipend (paid over 22 pays), 10-month, effective August 1, 2022
- Andrea Tate, Student Support Manager, salary \$80,000, 10-month, effective August 1, 2022

b. To approve the contract with GHR for Staffing Services for FY23, rates as follows:

- Nursing - \$60/hr
- Education – IA \$27/hr, RBT \$45/hr, LDTC \$105/hr
- Therapy – PT \$80/hr, OT \$80/hr, SLP \$85/hr

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby					X	Imebet Stewart	2	X			
Elizabeth Murphy		X									

XIII. Enrollment Report

Grade	2022	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Wait
6	90		92	90	91	91	90	90	90	90	89	89	89	
7	90		91	89	89	88	88	88	88	84	84	84	84	
8	90		89	84	85	83	83	85	85	86	85	84	85	
9	90		90	86	88	87	87	89	89	89	88	87	88	
Total	360		362	349	353	349	348	352	352	349	346	344	346	

XIV. Reports / Look Ahead / Miscellaneous

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, September 8, 2022

XV. Adjourn Public Session – 6:50 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby					X	Imebet Stewart	2	X			
Elizabeth Murphy		X									