



Regular Monthly Meeting Minutes
Thursday, December 6, 2018 – 6:00 pm

- I. **Call to Order – 6:20 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X		
Nadia Bennett	Trustee, (3/2020)	X		
David Boudwin	Trustee, President (3/2020)	X		
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, Vice-President (3/2020)		X	
Christina Tapper	Trustee, (3/2020)		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

IV. **Board Business**

Motion to accept the resignation of Mr. David Boudwin from the Board of Trustees effective 12/6/2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Imebet Stewart					X
Nadia Bennett		X				Christina Tapper					X
Larry Patton	1 st	X				David Boudwin		X			

V. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **December 6, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Imebet Stewart					X
Nadia Bennett		X				Christina Tapper					X
Larry Patton	1 st	X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the minutes from the **November 1, 2018** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Imebet Stewart					X
Nadia Bennett				X		Christina Tapper					X
Larry Patton	1 st	X									

VII. Public Comments - NONE

VIII. Committee Reports - NONE

IX. Co-Head(s) of School Report

Board Member Recruitment

- Board members should recommend someone they know
- Possible board member: Kerry Gatling, Chief of NJ TalentWorks-Strategic Partnership Academy (DOL)
- We'll ask a parent to serve to start in Year 2

Heads of School Report

- SPED Teacher recruitment (DOE and Parent Notification)
- Barnes and Noble Fundraiser for Achievers December 14th-25th
- Charter Strong Meeting
- Trenton Charter Leaders Meeting January 18th
- Princeton Community Foundation, and other grant efforts (STEAM Lab/materials)
- NJ Chamber of Commerce Meeting
- Recruitment: 72 now (just lost a truant student)
- Recruitment: 2018-2019 web application portal is up and ready to take pre-applications
- Tammy Murphy's Health Fair/Saturday, Dec 8th (Student-focused recruiting)
- Latino Heritage Month Celebration (Nov 30th)
- Website and Social Media improvements (more posts and updated material)
- Hosting Cary Booker Monday, December 11th

Real Estate Updates

- This building has been sold (Insurance folks and the fire marshall have been by)
- Initial Ideas for 2019-2020 school year (splitting rooms to create space)

- 2020-2021 property (202 Grand Street-- up for sale)

X. Trustees Comments

Ms. Ashton commented she agreed with getting parents on the Board. Mr. Patton also agreed that the Board may need to bulk up and assign a committee to find a new space for the school's 3rd year.

XI. Motions for Approval

1. Finance

- Board Secretary's and Treasurer's Report:** To approve the Secretary's and Treasurer's Reports for October & November 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October & November 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Bills List:** To approve bills and check list for the period November 2, 2018 to December 6, 2018.
- Transfers:** To approve transfers for the month of November 2018.
- To approve the following payrolls:

November 15, 2018	\$ 36,015.63
November 31, 2018	\$ 31,864.94

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Imebet Stewart					X
Nadia Bennett	2 nd	X				Christina Tapper					X
Larry Patton	1 st	X									

2. Contracts

3. Buildings & Grounds

4. Personnel

- To approve the following new appointment for **Roxana Canastuj** as the new Administrative Assistant and Student Recruiter, \$32,000 (prorated) as a 12-month contracted employee, effective 12/17/2018.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Imebet Stewart					X
Nadia Bennett		X				Christina Tapper					X
Larry Patton	1 st	X									

5. Curriculum/Special Education

6. Policy/Miscellaneous

XII. Enrollment Report

Grade	2019	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Wait
6	90		90	73	71	72								
Total	90		90	73	71	72								

XIII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, January 10, 2019

XIV. Adjourn Public Session – 7:19 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Imebet Stewart					X
Nadia Bennett		X				Christina Tapper					X
Larry Patton	1 st	X									