



Regular Monthly Meeting Minutes
Thursday, November 10, 2022 – 6:00 pm

I. Call to Order – 6:05 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2023)		X	
2. Derrick Johnson	Trustee, (3/2023)	X		
3. William Keeby	Trustee, (2/2023)		X	
4. Elizabeth Murphy	Trustee, (8/4/2023)	X		
5. Mayokun Oshin	Trustee, (3/2023)		X	
6. Larry Patton	Trustee, (3/2023)	X		
7. Imebet Stewart	Trustee, President (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	X		
Kristina Edgar	SBA, School Business Office	X		
Sarah Spuhler	Board Secretary, School Business Office	X		

IV. Board Business - NONE

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **November 10, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson	1	X				Larry Patton	2	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy		X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **October 13, 2022** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson	1	X				Larry Patton		X			
William Keeby					X	Imebet Stewart	2	X			
Elizabeth Murphy		X									

VII. Public Comment - NONE

VIII. Committee Reports – Larry provided updated on Enrollment meeting; Liz provided requests for the Finance Committee for the future; Larry requests a budget overview for the entire board; Finance Committee one week before each Board meeting; Committees will discuss the scope of the work of the

IX. Head of School Report – Osen provides update to the Board

X. Organization Discussion – Osen comments that the Committees will discuss the scope of work moving forward within the committee meetings

XI. Executive Session - NONE

XII. Adjourn Executive Session and Reconvene Regular Session - NONE

XIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for October 2022, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of October 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year
- b. Bills List: To approve bills and check list for the period October 14, 2022, to November 10, 2022.
- c. To approve the following payrolls:

October 15, 2022	\$111,189.64
October 31, 2022	\$106,867.08

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson	1	X				Larry Patton		X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	2	X									

2. Contracts

- a. To approve the following contracts for the FY23 School Year:

Vendor	Description	Cost
CDW	Cisco IP Classroom Phones	\$7,571
Network Information Technologies	Camera Security for 520 Chestnut	\$27,356
Network Information Technologies	Sonic Firewall	\$567

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson		X				Larry Patton		X			
William Keeby					X	Imebet Stewart	2	X			
Elizabeth Murphy	1	X									

3. Buildings & Grounds

4. Personnel

- a. To approve the following resignation:
- i. Serpa, Kaitlyn, effective November 12, 2022
 - ii. Lacy, Tiayrah, effective October 28, 2022
 - iii. Santos, Bhavna, effective November 8, 2022
 - iv. Bhargava, Shilpi, effective November 30, 2022
 - v. Canastuj, Roxanna, effective December 2, 2022

- b. To approve the following Stipends for FY23:

Employee	Description	Amount	Paid
Yemithsou Chery	Early Signing Bonus	\$500	11/22
Kevin Hoffman	Extra Prep – Social Studies	\$4,500	\$1,500 12/22 & \$3,000 06/23
Christopher Katona	STEM Bonus	\$2,500	02/23 & 06/23
Jean- Claude Striptet	STEAM Bonus	\$5,000	02/23 & 06/23
Julianna Nini	Grade 6 Chair	\$1,500	12/22 & 06/23
Christopher Carragher	Grade 7 Chair	\$1,500	12/22 & 06/23
Bobbi Floyd	Grade 8 Chair	\$1,500	12/22 & 06/23
	Extra Prep – Math	\$6,000	12/22 & 06/23
	Grade 9 Math Honors	\$ 2,500	12/22 & 06/23
Gretchen Stricker	Extra Prep – Latin	\$6,000	12/22 & 06/23
Sarah Bitner	ESL Data/PD	\$6,000	12/22 & 06/23
Nava Coppin	Grade 9 Lead	\$10,000	12/22, 06/23, 07/23
Myra Bellamy	Grade 9 ELA	\$2,500	12/22
Alex Smereczik	Grade 6-9 School Counselor	\$7,500	\$2,500 12/22 \$5,000 06/23

- c. To approve the following employees for Club Stipends in the amount of \$500:

- Gretchen Striker
- Christopher Carragher
- Mary Ellen Dean
- Chimere Clay
- Carl Berkley
- Alex Smerecznik
- Wilson Ramos
- Myra Bellamy
- Michelle Herrera

- d. To approve contractual increases for the following employees:

Employee	Title	Salary	Months	Effective
Kevin Hoffman	Middle School Social Studies Teacher	\$54,000	10 Month	10/15/22

e. To approve the following new hires for the FY23 School Year:

Employee	Title	Salary	Months	Effective
Christopher Katona	Middle School Science Teacher	\$68,000	10 Month	TBD
Jean-Claude Striplet	Math Teacher & Coach	\$86,500	10 Month	TBD

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson	1	X				Larry Patton	2	X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy		X									

5. Curriculum/Special Education/Student Activities

6. Policy/Misc.

7. New Business

- a. To approve the new hire contract for Robert Barone, Long-Term Substitute Teacher, 10-month employee, effective November 14, 2022; salary \$48,000 (pro-rated, 22 pay period).
- b. To approve the Annual Fiscal Questionnaire as attached and its submission to the NJDOE.
- c. To approve the contract with Ameera Lester, Independent Contractor, services as attached, \$60/hour, not to exceed \$15,000.
- d. To approve the contractual increase for Yemithsou Chery, HR Coordinator, updated salary \$60,000 retroactive to July 1, 2022, effective December 1, 2022.
- e. To approve the ‘Human Resources Coordinator’ job description as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson	2	X				Larry Patton		X			
William Keeby					X	Imebet Stewart	1	X			
Elizabeth Murphy		X									

XIV. Enrollment Report

Grade	2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Wait
6	90			95										
7	90			90										
8	90			94										
9	90			71										
Total	360			350										

XV. Reports / Look Ahead / Miscellaneous

1. Next Board Meetings: Thursday, December 8, 2022

XVI. Adjourn Public Session – 6:46 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson	1	X				Larry Patton		X			
William Keeby					X	Imebet Stewart		X			
Elizabeth Murphy	2	X									