



**Regular Monthly Meeting Minutes**  
**Thursday, January 11, 2024 – 6:00 pm**

**I. Call to Order – 6:00 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

**III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2026)		X	
2. Elizabeth Murphy	Trustee, (8/4/2026)	X		
3. Mayokun Oshin	Trustee, (3/2026)		X	
4. Larry Patton	Trustee, (3/2026)	X		
5. Imebet Stewart	Trustee, President (3/2026)	X		
6. Meredith Pennotti	New Board Trustee (4/2026)	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	X		
Joshua Solow	Interim SBA, School Business Office		X	
Elizabeth Neary	Board Secretary, School Business Office	X		
Shannon Wright	Achievers		X	
Hope Blackburn	Board Attorney	X		

**IV. Board Business - NONE**

**V. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **January 11, 2024** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart	1	X				Larry Patton		X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

**VI. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **December 14, 2023** Regular Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart	1	X				Larry Patton		X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

**VII. Public Comment**

A member of Achievers teaching staff inquired about the process to make comments during a board meeting.

**VIII. Committee Reports**

1. Finance Committee – Liz Murphy had nothing to report.

**IX. Head of School Report**

1. Review of NJSLA performance report through 1/9/24, viewable here: <https://lookerstudio.google.com/s/sgftf5YG3kM>. Osen Osagie talked about recent student MAP testing and how the Math and ELA results were good. Meredith Pennotti also spoke and asked about Brick Education Network.

**X. Adjourn Public Session and Begin Executive Session – 6:21 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart	2	X				Larry Patton	X				
Elizabeth Murphy	1	X				Meredith Pennotti	X				

**XI. Adjourn Executive Session and Reconvene Public Session – 6:38 PM**

An employee termination hearing occurred.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy	2	X				Meredith Pennotti		X			

**XII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **December 2023**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **December 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b),

and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- b. Bills List: To approve bills and check list for the period **December 14, 2023 to January 11, 2024**. (Liz Murphy abstains from only the Busch Law Group portion of the vote).
- c. To approve the following payrolls:

<b>December 15, 2023</b>	<b>\$167,447.34</b>
<b>December 31, 2023</b>	<b>\$141,789.61</b>

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart		X				Larry Patton	1	X			
Elizabeth Murphy		X		X		Meredith Pennotti	2	X			

**2. Contracts**

- a. To approve the purchase of nursing supplies and four Automated External Defibrillators from **School Nurse Supply** in the amount of \$8,743.76, as attached.
- b. To approve the contract with **PowerSchool** for PowerSchool Enrollment SIS license & subscription fees, implementation, and training services in the amount of \$17,109 over a 17-month term, as attached.
- c. To approve the contract amendment and additional services with **Public Consulting Group** for EDPlan Progress Track implementation and training, in the following annual amounts, as attached.
  - Year 1: \$6,500
  - Year 2: \$3,090
  - Year 3: \$3,183

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart	1	X				Larry Patton	2	X			
Elizabeth Murphy		X				Meredith Pennotti		X			

**3. Buildings & Grounds**

- a. To approve the quote for wiring & repair of the ventilation hood from **DK Electrical Solutions** in the amount of \$3,675, as attached.
- b. To approve the quote for circuit installation for a/c unit in server room with **DK Electrical Solutions** in the amount of \$1,744, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart		X				Larry Patton		X			
Elizabeth Murphy	1	X				Meredith Pennotti	2	X			

**4. Personnel**

- a. To approve the employment termination of employee XXX-XX-7005 effective 2/9/24, 60 days from original RICE notice dated 12/11/23.

- b. To approve the following new hire for the FY24 school year, prorated over 24 pay periods, contingent upon background check, as attached.

Employee	Position	10/12	Salary	Start Date
Arthur Washington	Facilities and Maintenance Manager	12	\$52,000 Salary	1/22/2024

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart		X				Larry Patton	2	X			
Elizabeth Murphy	1	X				Meredith Pennotti		X			

**5. Curriculum/Special Education/Student Activities**

- a. To approve the purchase of high school ELA student novels from **Barnes & Noble** in the amount of \$2,836.75, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart	1	X				Larry Patton	2	X			
Elizabeth Murphy		X				Meredith Pennotti		X			

**6. Policy/Misc.**

- a. To approve the Employee Referral Bonus as attached, \$750-\$2,000 to be paid in half after 6 months of new hire start date and the remainder at the 1-year anniversary date.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Imebet Stewart		X				Larry Patton		X			
Elizabeth Murphy	1	X				Meredith Pennotti	2	X			

**7. New Business**

**XIII. Enrollment Report**

**XIV. Reports / Look Ahead / Miscellaneous**

- 1) Next Board Meeting: Thursday, February 8, 2024 at 6:00 pm

**XV. Adjourn Public Session – 6:49 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin					x
Imebet Stewart	1	x				Larry Patton	2	x			
Elizabeth Murphy		x				Meredith Pennotti		x			