



Regular Monthly Meeting Minutes
Thursday, May 6, 2021 – 6:00 pm

- I. Call to Order - 6:04 pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

- III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Larry Patton	Trustee, (3/2023)	X		
Imebet Stewart	Trustee, President (3/2023)		X	
Mayokun Oshin	Trustee, (3/2023)	X		
Alescia Dingle	Trustee, (2/2023)	X		
Dr. Laretha Odumosu	Trustee, (2/2023)	X		
William Keeby	Trustee, (2/2023)	X		
Derrick Johnson	Trustee, (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. Board Business**
- V. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **May 6, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart					X
Mayokun Oshin		X				Alescia Dingle		X			
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson	2 nd	X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **April 1, 2021** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 ST	X				Imebet Stewart			X		
Mayokun Oshin		X				Alescia Dingle		X			
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson	2 nd	X									

VII. Public Comments

VIII. Committee Reports

IX. Co-Head(s) of School Report

a. Ongoing/Old Business

- i. Committee Meetings now precede Board Meeting
- ii. Committee folders populated
- iii. Policies from Strauss Esmay require updating-COVID and “New Normal” policy updates required

b. Academic: Curriculum, Instruction and Assessment Progress

- i. WIDA testing took place April 20-27th
- ii. AECF to be featured by Jersey Can in a Summer Learning Resource Guide
- iii. AECF will be engaging Lincoln Barretta for digital recruitment and social media
- iv. Attendance updates
- v. Relay Graduate School of Education partnerships for Principal Supervisors, Principals, Instructional Leaders, Fellow and Teachers
- vi. Bellwether intervention pilot update + potential future engagement of Bellwether to design intervention program
- vii. High School launch and hiring

c. Dashboard Review/Board Business

- i. Dashboard updated with charter goals
- ii. Walkthrough of monthly, quarterly, trimester data for Trustees
- iii. Relay Professional Development: (Virtual) Accelerating Student Success: strategies to address interrupted learning for Instructional and School Leaders

d. Lease/Building/Facilities

- i. Lease terms for the modular unit and 171 Division Street
- ii. One modular classroom requested for the upcoming school year

e. Meals/Lunch

- i. We continue to serve meals twice a week to families

f. Compliance, Policy and Fundraising

- i. Strauss Esmay policy review
- ii. Renewal Application drafting in committees

g. Recruitment/Retention for Staff and Students

- i. 2021 recruitment updates: mail campaign, posting at local businesses, etc.
- ii. Enrollment for Grades 6,7, 8 and 9
- iii. Hiring updates for 2022

X. Executive Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton						Imebet Stewart					
Mayokun Oshin						Alescia Dingle					
Dr. Laretha Odumosu						William Keeby					
Derrick Johnson											

XI. Adjourn Executive Session and Reconvene Regular Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton						Imebet Stewart					
Mayokun Oshin						Alesica Dingle					
Dr. Laretha Odumosu						William Keeby					
Derrick Johnson											

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for April 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period April 2, 2021 to May 6, 2021.
- c. To approve the following payrolls:

April 15, 2021	\$69,586.46
April 30, 2021	\$70,332.59

- d. Motion to approve the following employees as Title I staff for the 2020-2021 school year:

Phillip McNulty
Princess Tidwell

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart			X		
Mayokun Oshin		X				Alesica Dingle		X			
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson	2 nd	X									

2. Contracts

- a. To approve/ratify the FY21 school policy regulation consulting agreement with Strauss Esmay Associates, LLP.
- b. To approve/ratify the contract for In School Nursing Services with Bayada Home Health Care Inc, effective April 5, 2021 at a rate of \$50.40/hr with a minimum of 4 hours.
- c. To approve the consulting service agreement with Lincoln Beretta for digital marketing services.

- d. To approve the Summer Bridge Program Reservation Agreement with Princeton-Blairstown Center.
- e. To approve the contract with Bellwether Education Partners for consultant services, total cost \$15,644.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	1 st	X				Imebet Stewart			X		
Mayokun Oshin		X				Alescia Dingle		X			
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson	2 nd	X									

3. Buildings & Grounds

- a. To approve the lease agreement with Williams Scotsman for a 54x14 mobile classroom.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton		X				Imebet Stewart			X		
Mayokun Oshin		X				Alescia Dingle		X			
Dr. Laretha Odumosu		X				William Keeby	2 nd	X			
Derrick Johnson	1 st	X									

4. Personnel

- a. To approve/ratify the contract for Tahir Henry effective February 1, 2021, short term building custodian, \$12/hr.
- b. To approve the 12-month contract for Christopher Benson effective May 17, 2021, CTE and Cisco Academy Director, salary \$85,000.
- c. To approve the following new employee contracts for FY21-22 school year:

10 Month Employees	Position
Marissa Maniaci	Middle School Teacher
Karen Brown	7 th Grade Math Teacher
Ashley Clark	HS Social Worker & SPED Case Manager

- d. To approve the following reappointments for FY21-22 school year:

10 Month Employees	12 Month Employees
Daniel Aulisio	Cypress Al-Hadi
Myra Bellamy	Dianna Anderson-Guerrero
Erica Bentancourt	Roxana Canastuj
Christopher Carragher	Osen Osagie
Kevin Hoffman	Efe Osagie-Odeleye
Julianna Nini	Nava Coppin
Anthony Pena	Maria Macario
Brenmaria Rentas	Hourly
Pria Robinson	Sarah Bitner
Usha Rosidivito	Tahir Henry
Alexander Smerecznik	
Monique Whitaker	

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton		X				Imebet Stewart			X		
Mayokun Oshin		X				Alescia Dingle		X			
Dr. Laretha Odumosu		X				William Keeby	2 nd	X			
Derrick Johnson	1 st	X									

5. Curriculum/Special Education

6. Policy/Misc.

- a. To approve the following Professional Developments:

Professional Development	Employee	Date	Not to exceed
Relay Graduate School of Education	Osen Osagie, Nava Coppin, Dianna Anderson-Guerrero	May 7, 2021	\$75/employee
IIRP Graduate School	Dianna Anderson-Guerrero	May 24-25, 2021	\$450
IIRP Graduate School	Kamal Muhammad	June 28-29, 2021	\$450

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton	2 nd	X				Imebet Stewart			X		
Mayokun Oshin		X				Alescia Dingle		X			
Dr. Laretha Odumosu		X				William Keeby		X			
Derrick Johnson	1 st	X									

XIII. Enrollment Report

Grade	2021	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Wait
6			85	90	90	90	90	89	88	88	88			
7			92	90	90	91	90	90	90	90	90			
8			82	83	84	84	84	84	84	84	84			
Total			259	263	264	265	264	263	262	262	262			

XIV. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, June 3, 2021.

XV. Adjourn Public Session- 7:13 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Larry Patton		X				Imebet Stewart			X		
Mayokun Oshin		X				Alescia Dingle		X			
Dr. Laretha Odumosu		X				William Keeby	2 nd	X			
Derrick Johnson	1 st	X									