



Regular Monthly Meeting Minutes
Thursday May 2, 2019 – 6:00 pm

- I. Call to Order – 6:09 PM**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X		
Nadia Bennett	Trustee, (3/2020)		X	
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X		
Christina Tapper	Trustee, (3/2020)		X	
Mayokun Oshin	Trustee, (3/2020)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School		X	
Michael Falkowski	SBA/Board Secretary	X		

- IV. Board Business – Outstanding Ethics forms –due date was April 30th – all filed and approved by the County**

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **May 2, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 ND	X				Imebet Stewart		X			
Nadia Bennett					X	Christina Tapper					X
Larry Patton	1 ST	X				Mayokun Oshin		X			

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the minutes from the **April 4, 2019** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st			X		Imebet Stewart		X			
Nadia Bennett					X	Christina Tapper					X
Larry Patton	2 nd	X				Mayokun Oshin		X			

VII. Public Comments

VIII. Committee Reports

IX. Co-Head(s) of School Report

- Spring Break Packets + We STEAM Summer Learning
- Staff Recruitment: Offers made, decisions re: Science/History
- Additional Space: 60 Randall Street + Proposed Lease (1 year/not two)
- Church Sublet of Gym was approved by the landlord
- New Schools Venture Fund May 8-10 (Efe and Osen out)
- NJSLA Testing: May 14-17
- Teacher Appreciation Week- Board Support? May 14-17
- PTO Up and Running (Spring Bling Dance May 17th)
- Steamworks at Achievers in May
- STEAM Fair June 17th-19th
- Moving up Ceremony June 21st
- Shutdown? Potentially a few days during week June 23rd)
- Summer Pay (12 months pay for staff FY20) - Summer Stipends
- 2019 Start date of Friday, August 16th (New Staff Orientation) Monday the 19th for Returning Staff)
- Summer Projects: More Classrooms Needed
- Rental Prospects for Next Year: Grand Street, Thomas Jefferson, Jersey Street, of Renovation of the Convent at Current Location
 - Current Building Challenges: Plumbing-- Need Landlord to Intervene

X. Trustees Comments

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for April 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the University Heights Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period April 5, 2019 to May 2, 2019.
- c. To approve the following payrolls:

April 15, 2019	\$ 33,473.39
April 30, 2019	\$ 32,732.68

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Imebet Stewart	2 nd	X			
Nadia Bennett					X	Christina Tapper					X
Larry Patton	1 st	X				Mayokun Oshin		X			

2. Contracts
3. Buildings & Grounds
4. Personnel
5. Curriculum/Special Education
6. Policy/Miscellaneous

XII. Enrollment Report

Grade	2019	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Wait
6	90		90	73	71	72	71	71	71	69	70			
Total	90		90	73	71	72	71	71	71	69				

XIII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, June 6, 2019.

XIV. Adjourn Public Session – 6:39 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Imebet Stewart		X			
Nadia Bennett					X	Christina Tapper					X
Larry Patton	2 nd	X				Mayokun Oshin		X			