



Regular Monthly Meeting Minutes
Thursday, March 5, 2020 – 6:00 pm

- I. **Call to Order – 6:12 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

- III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2021)	X		
Larry Patton	Trustee, (3/2021)	X		
Imebet Stewart	Trustee, President (3/2021)		X	
Mayokun Oshin	Trustee, (3/2020)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. **Board Business**

- a. Motion to approve Zachyra Rodriguez as a new Board Member effective April 2, 2020 for a 3-year term.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X									
Imebet Stewart					X						

- V. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **March 5, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X									
Imebet Stewart					X						

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **February 6, 2020** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Mayokun Oshin		X			
Larry Patton	2 nd	X									
Imebet Stewart					X						

VII. Public Comments - NONE

VIII. Committee Reports - NONE

IX. Co-Head(s) of School Report

a. Academic

- i. Quarter 3 Progress Reports to go out Friday, March 6th
- ii. NJ STEM Month and Women’s History Month Activities for March: Princeton Plasma Lab, Steamworks, NJ STEM Pathways
- iii. STEAM Expo at Achievers, March 6th
- iv. Office of Charter and Ren School Visit
- v. NJSLA Saturday School Updates
- vi. NJSLA Tutoring Updates
- vii. NJSLA Tech Training at Forresgate, March 3rd
- viii. March 15th Deadlines-2021 SY Draft Calendar Ready
- ix. Transform ED Spring SEL Survey at Achievers March 30th-April 10th

b. 2020-2021 Student Registration Efforts

- i. Applications to Date
- ii. March 18th Application Deadline
- iii. Observing Lottery at Princeton Charter School
- iv. Marketing Efforts Report

c. Real Estate

- i. Fall 2020 Location Lease Updates

d. 2020-2021 Teacher Recruitment

- i. Kutztown University, March 9th
- ii. Demo Interviews, March 12th, 19th and 26th
- iii. Drexel University Interviews, March 23rd
- iv. EID Interviews at TCNJ, March 13th and 27th
- v. Rider University Education Fair, March 31st
- vi. Stockton Education Interviews, April 20th-23rd
- vii. NJ School Jobs Fair, April 28th

e. Fundraising and Board Development

- i. Charter Schools Growth Fund
- ii. Other Foundation Talks/Visits
- iii. Zachyra Rodriguez School Visit February 27th
- iv. Krispy Kreme Fundraiser for End of Year Trips

f. Professional Development

- i. Statemen Prep, March 9th
- ii. National Charter Schools Conference, June 21st-24th
- iii. Co-Teaching and Collaboration, April 3rd

g. Closed Session

- i. Temporary Out of District Placement

X. Executive Session – 7:06 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin	X				
Larry Patton	1 st	X									
Imebet Stewart					X						

Board adjourns to closed session to discuss a student matter regarding truancy.

XI. Adjourn Executive Session and Reconvene Regular Session – 7:12 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Mayokun Oshin	X				
Larry Patton	2 nd	X									
Imebet Stewart					X						

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for February 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period February 6, 2020 to March 5, 2020.
- c. To approve the following payrolls:

February 15, 2020	\$62,410.14
February 29, 2020	\$61,712.80

- d. SEMI Waiver:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a charter school may request a waiver of compliance with respect to the school’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year; and
 WHEREAS, the Achievers Early College Prep Charter School Board of Trustees desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students in the 2020-2021 school year, and
 NOW THEREFORE BE IT RESOLVED, that the Achievers Early College Prep Charter School Board of Trustees hereby authorizes the School Leader to submit to the Executive County Superintendent of Schools in the County of Mercer an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2019-2020 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X									
Imebet Stewart					X						

2. Contracts

- a. To ratify/approve Beth Hopkins Wilson Reading Tutor contract for FY20, effective January 28, 2020 to June 18, 2020, \$150/session of 1.5 hrs., not to exceed \$6000.
- b. To approve Game Truck to come to Achievers, Grade 6, June 5, 2020, not to exceed \$700.
- c. To approve the contract for In School Nursing Services with Bayada, effective February 24, 2020, \$50.10/hr with a minimum of 4 hours.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X									
Imebet Stewart					X						

3. Buildings & Grounds - NONE

4. Personnel

- a. To ratify/approve Meghan Weed’s contract as Literacy Teacher, \$25 per hour for 40 hours per week, inclusive of paid School Holidays, effective February 1, 2020.
- b. To approve the resignation of Pamela Lanzetta, School Nurse, effective March 16, 2020.
- c. To approve Health and Wellness Day for the staff, March 27, 2020, 12:30-3:30pm, \$460

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X									
Imebet Stewart					X						

5. Curriculum/Special Education - NONE

6. Student Activities

Trip Location	Type of Trip	Not to Exceed	Number of Student Attending	Date	Educational Purpose
Burlington Community College	Rowan County	\$1000	90 Students	4/3/20	
AECPCS	Student T-shirt Tye Die Event	\$1500	Grade 6 & 7	4/1-5/13/20	Student Council Initiatives “Destress the Test”

King of Prussia, PA	I-Fly Indoor Skydiving	\$2100	Grade 7	6/4/20	
Princeton, NJ	STEM Women's Conference	\$400	20 Students Myra Bellamy	3/20/20	
NJ State Courthouse	NJ STEM Day	\$400	4 Students 2 Teachers Bolanle Morton	xx	

7. Professional Development

- a. To approve Bolanle Morton and Nava Coppin to attend Statemen Prep Professional Development in Washington D.C., March 9, 2020, not to exceed \$500.
- b. To approve Bolanle Morton, Nava Coppin, Osen Osagie and Efe Odeleye to attend the National Charter Schools Conference in Orlando, FL, June 21-24, 2020, not to exceed \$3000.
- c. To approve Bolanle Morton and Nava Coppin to attend the Co-Teaching and Collaboration Professional Development, April 3, 2020, \$149 per person, not to exceed \$300

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Mayokun Oshin		X			
Larry Patton	2 nd	X									
Imebet Stewart					X						

8. Policy/Misc. – NONE

XIII. Enrollment Report

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69	90	88	89	89	88	87	86					
7			82	82	84	85	84	82	81					
Total	90		172	170	173	174	172	169	167					

XIV. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, April 2, 2020.

Board discussed Coronavirus and current recommendations on how to handle the virus.

XV. Adjourn Public Session – 7:23 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton		X									
Imebet Stewart					X						