



Regular Monthly Meeting Minutes
Thursday, February 6, 2020 – 6:00 pm

- I. **Call to Order – 6:10 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

- III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X		
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X		
Mayokun Oshin	Trustee, (3/2020)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School			
Osen Osagie	Co-Head of School			
Michael Falkowski	SBA/Board Secretary			

- IV. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **February 6, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Imebet Stewart	2 nd	X			
Larry Patton		X				Mayokun Oshin		X			

- V. **Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **January 9, 2020** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Lindi Ashton	1 st	X				Imebet Stewart		X			
Larry Patton	2 nd	X				Mayokun Oshin		X			

VI. Public Comments

VII. Committee Reports

VIII. Co-Head(s) of School Report

a. Academic

- i. Second Quarter of School is Complete
- ii. Retention Risk Letters Going Out
- iii. NJSLA Practice Test Results
- iv. NWEA MAP Indicators and NJSLA Projections as of February
- v. Saturday School (NJSLA Prep) Commences February 8, 2020
- vi. Mid-Year Teacher Evaluations
- vii. NJ STEM Month in March at Achievers
- viii. Princeton Blairstown Summer STEAM Camp

b. Partnerships

- i. Submitted RCBC MOU
- ii. Cisco Academy Approval

c. Student Recruitment

- i. Get Selected
- ii. Bounty Jobs
- iii. Every Door Direct Mail Advertising & Billboards
- iv. Open House at New Location in May/June

d. 2020-2021 School Year Planning

- i. 2020-2021 Calendar and Enrollment Due March 31, 2020
- ii. Scheduling for 2020-2021
- iii. Policy Fellow for 2020-2021 School Year-Leadership for Educational Equity

e. Real Estate

- i. Progress with 2020-2022 Location

f. Teacher and Staff Recruitment

- i. Progress with Interviews
- ii. Teacher Appreciation (December Thank You's)
- iii. FTE Count and Role Alignment
- iv. Special Education Certification Incentive

g. Board Member Prospects

- i. Hosting a Prospect this Month
- ii. School Ethics Forms

h. Professional Development

- i. New Schools Venture Fund Communities of Practice, February 25-27, 2020
- ii. New Schools Venture Fund Summit, May 13-14, 2020
- iii. Writing IEPs, Camden Community College, January 24, 2020
- iv. AECPCS Leadership Retreat Debrief, January 17-18, 2020

IX. Executive Session

X. Adjourn Executive Session and Reconvene Regular Session

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for January 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period January 9, 2020 to February 6, 2020.
- c. To approve the following payrolls:

January 15, 2020	\$63,773.06
January 31, 2020	\$62,659.56

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Imebet Stewart		X			
Larry Patton	1 st	X				Mayokun Oshin		X			

2. Contracts

3. Buildings & Grounds

4. Personnel

- a. To approve the following Teachers and LT Members (no compensation for LT Members) for Saturday School, \$30 per hour, not to exceed \$14,000 total for Salaries & Incentives, 3 hours per Saturday, 11 Saturdays total:

<u>Teacher</u>	<u>LT Member</u>
1. Myra Bellamy	Osen Osagie
2. Rebecca Brito-Walker	Nava Coppin
3. Pria Robinson	Bolanle Morton
4. Myquasia Chambers	Carla Hill-Brady
5. Julianna Nini	Efe Odeleye
6. Minal Puranik	Byron Martin
7. Christopher Carragher	
8. Monique Whitaker	

- b. To approve Stipend for Volunteer, Ray Brady in the amount of \$500, paid last pay in June.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Imebet Stewart		X			
Larry Patton	2 nd	X				Mayokun Oshin		X			

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve Osen Osagie to attend the New Schools Venture Fund Communities of Practice Professional Development in Hollywood, CA, February 25-27, 2020, flight \$458, hotel \$600, meals \$165, not to exceed \$1250.
- b. To approve the Osen Osagie or Efe Odeleye for Professional Development, New Schools Venture Fund Summit, May 13-14, 2020, not to exceed \$2,500.
- c. To ratify/approve Brenmarie Rentas & Osen Osagie attendance at the Writing IEPs Professional Development at Camden County College, January 24, 2020, \$149 registration fee, not to exceed \$300.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Imebet Stewart		X			
Larry Patton	2 nd	X				Mayokun Oshin		X			

XII. Enrollment Report

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69	90	88	89	89	88	87						
7			82	82	84	85	84	82						
Total	90		172	170	173	174	172	169						

XIII. Board Agenda

- 1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
- 2. Next Board Meetings: Thursday, March 5, 2020.

XIV. Adjourn Public Session – 7:31 am

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Imebet Stewart	2 nd	X			
Larry Patton	1 st	X				Mayokun Oshin		X			