



Regular Monthly Meeting Minutes
Thursday, January 10, 2019 – 6:00 pm

- I. **Call to Order – 6:11 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

III. **Roll Call**

| Trustees | Role (Term Expires) | Present | Absent | LA/ED |
|------------------|----------------------------------|---------|--------|-------|
| Lindi Ashton | Trustee, (3/2020) | X | | |
| Nadia Bennett | Trustee, (3/2020) | | X | |
| Larry Patton | Trustee, (3/2020) | X | | |
| Imebet Stewart | Trustee, Vice-President (3/2020) | X | | |
| Christina Tapper | Trustee, (3/2020) | X | | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-------------------|---------------------|---------|--------|-------|
| Efe Odeleye | Co-Head of School | X | | |
| Osen Osagie | Co-Head of School | X | | |
| Michael Falkowski | SBA/Board Secretary | X | | |

IV. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **January 10, 2019** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Lindi Ashton | | X | | | | Imebet Stewart | 1 st | X | | | |
| Nadia Bennett | | | | | X | Christina Tapper | | X | | | |
| Larry Patton | 2 nd | X | | | | | | | | | |

V. **Acceptance of Meeting Minutes**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the minutes from the **December 6, 2018** Board meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Lindi Ashton | | X | | | | Imebet Stewart | 2 nd | | | X | |
| Nadia Bennett | | | | | X | Christina Tapper | | | | X | |
| Larry Patton | 1 st | X | | | | | | | | | |

Motion carries, 2 of the 3 members present at the December 6, 2018 are present and voted yes.

VI. Public Comments - NONE

VII. Committee Reports - NONE

VIII. Co-Head(s) of School Report

1. Field Trip to NJ State Museum Request
2. Data Day & End of Q2
3. Calendar Update (Feb 20th)
4. I-Ready and Small Group Instruction changes
5. ALC Transportation for student drop-offs
6. Case of chronic absenteeism
7. Recruitment Planning (billboard, flyers, supermarket, PT hourly Recruiter)
8. Other attendance discussions (frequent tardy students)
9. Hiring: PT SPED & PT Math Teacher

IX. Trustees Comments

X. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for December 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period December 7, 2018 to January 10, 2019.
- c. Transfers: To approve transfers for the month of December 2018.
- d. To approve the following payrolls:

| | |
|-------------------|--------------|
| December 15, 2018 | \$ 31,043.75 |
| December 21, 2018 | \$ 33,845.03 |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|------------------|--------|-----|----|---------|--------|
| Lindi Ashton | 2 nd | X | | | | Imebet Stewart | | X | | | |
| Nadia Bennett | | | | | X | Christina Tapper | | X | | | |
| Larry Patton | 1 st | X | | | | | | | | | |

2. Contracts

- a. To approve ALC Transportation to provide afterschool transportation at a cost not to exceed \$7500.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Lindi Ashton | | X | | | | Imebet Stewart | 2 nd | X | | | |
| Nadia Bennett | | | | | X | Christina Tapper | | X | | | |

| | | | | | | | | | | | | | |
|--------------|-----------------|---|--|--|--|--|--|--|--|--|--|--|--|
| Larry Patton | 1 st | X | | | | | | | | | | | |
|--------------|-----------------|---|--|--|--|--|--|--|--|--|--|--|--|

3. Buildings & Grounds

4. Personnel

- a. To approve Ms. Fatimah Mughal-Ahsan as the Assistant Math Teacher, effective January 22, 2019, \$80 per diem rate at 4.5 hours per day, 4 days a week.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Lindi Ashton | | X | | | | Imebet Stewart | 2 nd | X | | | |
| Nadia Bennett | | | | | X | Christina Tapper | | X | | | |
| Larry Patton | 1 st | X | | | | | | | | | |

5. Curriculum/Special Education

- a. To approve a field trip to the New Jersey State Museum on January 17, 2019, not to exceed \$500.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Lindi Ashton | | X | | | | Imebet Stewart | 1 st | X | | | |
| Nadia Bennett | | | | | X | Christina Tapper | | X | | | |
| Larry Patton | 2 nd | X | | | | | | | | | |

6. Policy/Miscellaneous

- a. To approve an update to the school calendar making February 19, 2019 as the last day of mid-winter break.
- b. To approve the Co-Directors to apply for the following grant:
 - Aim High by NY Life Foundation

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|------------------|-----------------|-----|----|---------|--------|
| Lindi Ashton | | X | | | | Imebet Stewart | 1 st | X | | | |
| Nadia Bennett | | | | | X | Christina Tapper | | X | | | |
| Larry Patton | 2 nd | X | | | | | | | | | |

XI. Enrollment Report

| Grade | 2019 | Jul 2018 | Aug 2018 | Sep 2018 | Oct 2018 | Nov 2018 | Dec 2018 | Jan 2019 | Feb 2019 | Mar 2019 | Apr 2019 | May 2019 | Jun 2019 | Wait |
|--------------|-----------|----------|-----------|-----------|-----------|-----------|-----------|----------|----------|----------|----------|----------|----------|------|
| 6 | 90 | | 90 | 73 | 71 | 72 | 71 | | | | | | | |
| Total | 90 | | 90 | 73 | 71 | 72 | 71 | | | | | | | |

XII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, February 7, 2019

XIII. Prospective Board Member Introduction

1. Board introduced Mr. Mayokun Oshin to the Board.

XIV. Adjourn Public Session – 7:14 pm

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|------------------|--------|-----|----|---------|--------|
| Lindi Ashton | 1 st | X | | | | Imebet Stewart | | X | | | |
| Nadia Bennett | | | | | X | Christina Tapper | | X | | | |
| Larry Patton | 2 nd | X | | | | | | | | | |