



**Regular Monthly Meeting Agenda**  
**Thursday April 4, 2019 – 6:00 pm**

- I. Call to Order 6:21 PM**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

**III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)		X	
Nadia Bennett	Trustee, (3/2020)		X	
Larry Patton	Trustee, (3/2020)	Phone-in		
Imebet Stewart	Trustee, President (3/2020)	X		
Christina Tapper	Trustee, (3/2020)	Phone-in		
Mayokun Oshin	Trustee, (3/2020)	Phone-in		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	Phone-in		
Sarah Spuhler	School Business Office	X		

- IV. Board Business - None**
- V. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **April 4, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Imebet Stewart	2	X			
Nadia Bennett					X	Christina Tapper		X			
Larry Patton	1	X				Mayokun Oshin		X			

**VI. Acceptance of Meeting Minutes**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the minutes from the **March 2, 2019** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Imebet Stewart	1	X			
Nadia Bennett					X	Christina Tapper		X			
Larry Patton	1	X				Mayokun Oshin		X			

**VII. Public Comments -NONE**

**VIII. Committee Reports - NONE**

**IX. Co-Head(s) of School Report**

- NJ Stem month participation at Statehouse
- I Ready testing: Math & ELA
- DOE visits debrief/preview – March 29<sup>th</sup> & April 30<sup>th</sup>
- PARCC prep efforts: Saturday School
- Technology: NIT Proposal
- Subletting progress – FLCNJ
- Hiring: Interviews + Offers to Date
- Next Year Building Progress: 52 Randall Avenue & Grand Avenue Building
- End of Q3 + Parent Conferences – Retention conversations
- Recruiting Efforts: 30+ students, billboards, postcard mailer and GameTruck May 25<sup>th</sup> 1 to 4 pm
- Data Day Friday 4/5
- Field Trip to RCBC
- Leaders to Leaders & NJ Excel Program

**X. Trustees Comments - NONE**

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for February & March 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the University Heights Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February & March 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period March 2, 2019 to April 4, 2019.
- c. To approve the following payrolls:

March 15, 2019	\$ 33,017.94
March 29, 2019	\$ 32,493.74

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Imebet Stewart	1	X			
Nadia Bennett					X	Christina Tapper		X			
Larry Patton	2	X				Mayokun Oshin		X			

**2. Contracts**

- a. Motion to approve the contract with Network Information Technologies, not to exceed \$2,500.

**3. Buildings & Grounds - NONE**

**4. Personnel**

- a. Motion to approve the following teachers for Saturday School, \$25/hour, not to exceed 3 hours per Saturday and 7 Saturdays in total:
  - 1. Anthony Pena
  - 2. Zachary Bregman
  - 3. Myra Bellamy
  - 4. Pria Robinson
  - 5. William R Cook
- b. Motion to approve/ratify Ms. Nava Coppin as mentor to Ms. Pria Robinson commencing 1/15/2019.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Imebet Stewart	2	X			
Nadia Bennett					X	Christina Tapper		X			
Larry Patton	1	X				Mayokun Oshin		X			

**5. Curriculum/Special Education**

- a. Motion to approve/ratify the schoolwide field trip to Rowan at Burlington County Community College in Mt. Laurel, NJ; not to exceed \$1,000.

**6. Policy/Miscellaneous**

**XII. Enrollment Report**

Grade	2019	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Wait
6	90		90	73	71	72	71	71	71	69				
Total	90		90	73	71	72	71	71	71	69				

**XIII. Board Agenda**

- 1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
- 2. Next Board Meetings: Thursday, May 2, 2019.

**XIV. Adjourn Public Session – 7:02 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Imebet Stewart	1	X			
Nadia Bennett					X	Christina Tapper		X			
Larry Patton	2	X				Mayokun Oshin		X			