



Regular Monthly Meeting Minutes
Thursday, September 13, 2018 – 6:00 pm

- I. **Call to Order – 6:14 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X, ph	X	
Nadia Bennett	Trustee, (3/2020)	X, ph		
David Boudwin	Trustee, President (3/2020)	X		
Larry Patton	Trustee, (3/2020)	X, departed 7:26 pm		
Imebet Stewart	Trustee, Vice-President (3/2020)	X		
Christina Tapper	Trustee, (3/2020)	X, arrived 6:20 pm		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **September 13, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Larry Patton		X			
Nadia Bennett		X				Imebet Stewart	2 nd	X			
David Boudwin	1 st	X				Christina Tapper					X

V. Acceptance of Meeting Minutes

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the minutes from the **June 8, 2018** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Larry Patton				X	
Nadia Bennett		X				Imebet Stewart	1 st	X			
David Boudwin	2 nd	X				Christina Tapper					X

VI. Public Comments - NONE

VII. Committee Reports - NONE

VIII. Co-Head(s) of School Report

Discussion on the start-up of the school, student recruitment, transportation and budget.

IX. Trustees Comments

X. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for June, July & August 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June, July & August 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period May 23, 2018 to September 13, 2018.
- c. Transfers: To approve transfers for the month of July 2018.
- d. To approve the following payrolls:

July 15, 2018	\$ 12,354.79
July 30, 2018	\$ 14,234.22
August 15, 2018	\$ 14,129.02
August 30, 2018	\$ 19,767.38

- e. To approve the adoption of a defined Healthcare Contribution Plan; Employees shall pay 25% of their medical, dental and vision insurance premium.
- f. To approve the adoption of the AECPCS Flexible Benefits Plan.
- g. To approve the additional voluntary benefit of Colonial Group Supplemental Insurance for the AECPCS staff.
- h. To approve the contract with Karson Food Service, Inc. as the Food Services Vended Meals provider for the 2018-2019 School Year. The per meal prices are as follows:
 - 1. Breakfast: \$1.40
 - 2. Lunch: \$2.60
 - 3. Snack: \$0.69

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton					
Nadia Bennett		X				Imebet Stewart	1 st				
David Boudwin		X				Christina Tapper	2 nd				

2. Contracts

- a. To approve the Time Payment copier lease agreement for 48 months at a base monthly payment of \$557.09.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton					X
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	1 st	X				Christina Tapper	2 nd	X			

3. Buildings & Grounds

4. Personnel

- a. To ratify/approve the following new hires and contracts for the 2018/2019 school year:

Employee	Position	Pay Rate	10/12 Contract
Myra Bellamy	English Teacher	\$54,800	10
Zachary Bregman	Math Co-Teacher	\$50,000	10
Isiah Jones	History Teacher	\$45,500	10
Jorge Merino	Special Education Teacher	\$50,250	10
Patricia Motley	Social Worker	PT \$161/per diem	10
Anthony Pena	PE & Spanish Teacher	\$51,300	10
Pria Robinson	English Co-Teacher	\$50,000	10
Jennifer Zuczek	Science Teacher	\$40,000	10
Osen Osagie	Co-Lead	\$85,000	12
Efe Odeleye	Co-Lead	\$75,000	12
Nava Coppin	Assistant Head of School	\$70,000	12
Tanisha Wells	Office Manager	\$50,500	12
Roxanna Canastuj	Administrative Assistant	\$13.50/hourly	12

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton					X
Nadia Bennett		X				Imebet Stewart	2 nd	X			
David Boudwin	1 st	X				Christina Tapper		X			

5. Curriculum/Special Education

- a. To approve Renaissance Accelerated Reader & Renaissance Star Reading, not to exceed \$2,602.50.
- b. To ratify the approval of ILM Consulting for ELA Curriculum Map and Leadership Training from May 25, 2018 to June 4, 2018, not to exceed \$6,500.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton					X

Nadia Bennett	1 st	X				Imebet Stewart		X			
David Boudwin		X				Christina Tapper	2 nd	X			

6. Policy/Miscellaneous

To approve the Charter School agreement between the NJDOE and the Achievers Early College Prep Charter School.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton					X
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	2 nd	X				Christina Tapper	1 st	X			

To approve the 1st Thursday of every month as the Board Meeting date:

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton					X
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	2 nd	X				Christina Tapper	1 st	X			

XI. Enrollment Report

Grade	2019	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Wait
6	90		90	73										
Total	90		90	73										

XII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, October 4, 2018

XIII. Adjourn Public Session – 8:32 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton				X	
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	2 nd	X				Christina Tapper	1 st	X			