



Regular Monthly Meeting Minutes
Thursday, July 14, 2022 – 6:00 pm

I. Call to Order: 6:22 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2023)		X	
2. Derrick Johnson	Trustee, (3/2023)		X	
3. William Keeby	Trustee, (2/2023)		X	
4. Elizabeth Murphy	Trustee, (8/4/2023)	X		
5. Mayokun Oshin	Trustee, (3/2023)	X		
6. Larry Patton	Trustee, (3/2023)	X		
7. Imebet Stewart	Trustee, President (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Kristina Edgar	SBA, School Business Office	X		
Sarah Spuhler	Board Secretary, School Business Office		X	

IV. Board Business: None

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **July 14, 2022**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1 st	X			
William Keeby					X	Imebet Stewart	2 nd	X			
Elizabeth Murphy		X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **June 9, 2022**, Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby					X	Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

VII. Public Comment – No members of the public present

VIII. Committee Reports

IX. Co-Head(s) of School Report

- a. **Dashboard**
- b. **Ongoing/Old Business**
 - i. Review 2022-2023 Strategic Plan
 - ii. Chair to assign committees, effective August
 - iii. Standing Board Meeting Prep and Committee Work TBD
- c. **Academics: Curriculum, Instruction and Assessment Progress**
 - i. NJSLA Testing completed with success. Will provide data on dashboard
 - 1. Highlights - ELA growth data is great
 - 2. Growth areas - Math proficiency scores low across all grade levels
 - ii. MAP NWEA testing complete. Documentation will be provided on dashboard
 - 1. Highlights - 8th Grade ELA had the most students at or above grade level, 9th grade Math had the most students at or above grade level
 - 2. Growth areas – 6th Grade ELA had the most students fall into the low category; 6th Grade Math had the most students fall into the low category
 - iii. Summer School in session, successful turn out
- d. **School Operations and Support**
 - i. Work is being done at 520 Chestnut Ave. Internet installed. Plumbing set to start. Fire door Demo/Installation in process. Fire Alarm System, Fire Extinguishers complete. Painting near completion. Awaiting response from the Church regarding the Roof. Classroom set-up in progress
 - ii. Educational and Security programs being ordered to ensure a strong start to the school year
 - iii. Continue to search for a Chief Academic Officer
 - iv. Continue to seek opportunities to join a CMO, join a successful charter school or obtain Charter Services
 - v. Strategic and Transition Planning – July 15, 2022, deadline
- e. **Stakeholders Engagement**
- f. **Dashboard Review/Board Business**
- g. **Lease/Building/Facilities**
 - i. 520 Lease has been signed
 - ii. Actively obtaining estimates for scope of work that is yet to be completed
- h. **Compliance, Policy, and Fundraising**
 - i. Organizational chart to reflect Middle School Grades 6-8 and Grade 9 Academy
- i. **Recruitment/Retention for Staff and Students**

- i. 2022 Recruitment update – 60% towards hiring needs

X. Motions for Approval

1. Finance

- a. Bills List: To approve bills and check list for the period June 10, 2022, to June 30, 2022 and July 1, 2022 to July 14, 2022 d939
- b. To approve the following payrolls:

June 15, 2022	\$146,380.61
June 30, 2022	\$181,714.61

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby					X	Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

2. Contracts

- a. To approve the following contracts for the 2022-2023 School Year:

Vendor	Description	Cost	Term
NJPCSA	Annual Membership	\$17/student	July 1, 2022-June 30, 2023
ANET	Annual Subscription	\$48,000	July 1, 2022 – June 30, 2023
HomeCare Therapies	Nurse Staffing Service	\$60-\$156/hour	July 1, 2022 – June 30, 2023
Revolving Enrichment	Staffing Services	\$50,400/annual	July 1, 2022 – June 30, 2023
SWING Education	Staffing Services	35% Fee on Daily	July 1, 2022 – June 30, 2023
Therapy Staff LLC	Staffing Services	\$78-\$90/hour	July 1, 2022 – June 30, 2023
Curriculum Associates	iReady Educational Software	\$16,290.50	July 1, 2022 – June 30, 2023
Lindenberger Group	HR Staffing Services	\$150-\$225/hour \$500 Retainer + All travel costs	TBD
Network Information Tech	GoGuardian Subscription	\$5,836.00	July 1, 2022 – June 30, 2023
SchoolMint	Subscription	\$2,250.05	July 1, 2022 – June 30, 2023
DeansList	Student Information System	\$6,580	July 1, 2022 – June 30, 2023
ALTRouteYOU	Transition Services	\$6,000/month	July 16, 2022 – June 30, 2023

3. Buildings & Grounds

4. Personnel

- a. To approve the following new employee contracts for the FY22-23 school year:

Name	Position	Salary	Stipend	Stipend Payment Date
Canastuj, Roxana	Administrative & Parent Partner	\$44,000	\$3,000	12/2022 & 6/2023
Clay, Chimere	Behavioral Specialist	\$55,000	\$5,000	12/2022 & 6/2023
McNamara, Jack	Middle School Math Teacher	\$52,000		

- b. To approve the following resignation:

- Efe Odeleye, effective July 15, 2022

- Steven Minkoff, effective August 5, 2022
- c. To approve the following employee stipends in the amount of \$1,120 for the Summer Bridge Program:
 - Aulio, Dan
 - Floyd, Bobbi
 - Nini, Julianna
 - Smerecnick, Alex
 - d. To approve the monthly reimbursement to Yemithsou Chery in the amount of \$169.99 for the cost of LinkedIn monthly access.
 - e. To approve the monthly reimbursement to Yemithsou Chery in the amount of \$127.20 for the cost of Indeed monthly subscription.
 - f. To approve to contractual extension of Efe Odeleye’s existing contract from July 1-15 2022, at \$120,000 salary rate.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle						Mayokun Oshin		X			
Derrick Johnson						Larry Patton	1 st	X			
William Keeby						Imebet Stewart		X			
Elizabeth Murphy	2 nd	X									

5. Curriculum/Special Education/Student Activities

6. Policy/Misc.

7. New Business

- a. To approve the **Facility Use Agreement Policy**, in order for AECPCS to rent out a portion of their facilities to an outside entity pending attorney review.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1 st	X			
William Keeby					X	Imebet Stewart	2 nd	X			
Elizabeth Murphy		X									

XI. Enrollment Report

Grade	2022	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Wait
6	90		92	90	91	91	90	90	90	90	89	89	89	
7	90		91	89	89	88	88	88	88	84	84	84	84	
8	90		89	84	85	83	83	85	85	86	85	84	85	
9	90		90	86	88	87	87	89	89	89	88	87	88	
Total	360		362	349	353	349	348	352	352	349	346	344	346	

XII. Reports / Look Ahead / Miscellaneous

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, August 11, 2022

XIII. Executive Session: 6:40 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
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Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1 st	X			
William Keeby					X	Imebet Stewart	2 nd	X			
Elizabeth Murphy		X									

Moved to closed session for Donaldson hearing. Employee did not show up for the hearing.

XIV. Adjourn Executive Session and Reconvene Regular Session: 6:46 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2 nd	X			
William Keeby					X	Imebet Stewart	1 st	X			
Elizabeth Murphy		X									

XV. Adjourn Public Session: 6:47 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1 st	X			
William Keeby					X	Imebet Stewart	2 nd	X			
Elizabeth Murphy		X									