



Regular Monthly Meeting Minutes
Thursday, April 13, 2023 – 6:00 pm

I. Call to Order: 6:04 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2026)	X		
2. Elizabeth Murphy	Trustee, (8/4/2023)	X		
3. Mayokun Oshin	Trustee, (3/2026)	X		
4. Larry Patton	Trustee, (3/2026)	X		
5. Imebet Stewart	Trustee, President (3/2026)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	X		
Kristina Edgar	SBA, School Business Office	X		
Sarah Spuhler	Board Secretary, School Business Office		X	
Hope Blackburn	Board Attorney	X		
Meredith Pennotti	Prospective Board Member	X		

IV. New Board of Trustee Member Induction

Nominee	Nominated By	Seconded By	Term	Yes	No	Abstain	Absent
Meredith Pennotti	Elizabeth Murphy	Imebet Stewart	3 years	5	0	0	0

V. Oath of Office

VI. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **April 13, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	1 st	X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	2 nd	X			
Elizabeth Murphy		X				Meredith Pennotti				X	

VII. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **March 9th & March 27th, 2023** Board meetings.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart	2 nd	X				Larry Patton	1 st	X			
Elizabeth Murphy		X				Meredith Pennotti				X	

VIII. Public Comment – None

IX. Committee Reports

- a. Finance committee meeting – did not meet
- b. No additional committee reports.

X. Head of School Report

- a. Teacher Pathway Fellows – discussion on total teachers to participate.
- b. Lottery – April 19th
 - i. 6th grade: 59 applicants; 12 siblings
 - ii. 7th grade: 38 waitlist; 5 siblings
 - iii. 8th grade: 23 waitlist; 2 siblings
 - iv. 9th grade: 38 waitlist; 5 siblings
 - v. 10th grade: 5 waitlist; 0 siblings
- c. NJSLA, MAP Testing, and Security
- d. Facility updates – extending the lease, option to purchase, right of first refusal.
- e. Alescia Dingle - Will the school provide education for the armed guard?
 - i. Osen – A survey was conducted before the guard was presented for approval.
- f. Schedule a board retreat to discuss the following: budget review, consultants, school leader.
 - i. Provide the documents before the meeting.
 - ii. Vendor – with the services
Finance Committee Meeting
Google Poll for availability
Special Board Meeting for contracts May 5th 3-4:30 Board Retreat, 4:30-5:00 PM Board Meeting In person.

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for March 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year

- b. Bills List: To approve bills and check list for the period March 10, 2023, to April 13, 2023.
- c. To approve the following payrolls:

March 15, 2023	\$111,837.00
March 30, 2023	\$112,002.73

- d. Annual Audit (ACFR): To accept the FY2022 ACFR and AMR and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	1 st	X			
Elizabeth Murphy	2 nd	X		PO 300404		Meredith Pennotti		X			

2. Contracts

- a. To approve the **NJSchool Jobs** subscription renewal for \$500.
- b. To approve the quote from **Network Information Technologies** as attached for the purchase of a Fisheye Lends Dome Security Camera, totaling \$630.
- c. To approve the quote from **JMM Cleaning Services** for painting and repair of bathrooms, totaling \$2,550.
- d. To approve the quote from **JMM Cleaning Services** for the purchase and installation of restroom hand dryers, \$1,975.
- e. To approve the purchase of Google Chromecast TVs, qty 20, **CDW** quote attached, totaling \$1,083.40
- f. To approve the purchase of Epson Projectors, qty 10, **CDW** quote attached, totaling \$8,550.
- g. To approve the purchase of student lockers, quote attached, **Uline**, totaling \$31,844.17. 144 Lockers
- h. To approve the ~~Brick Education Network (BEN)~~ contract, as attached, partnership total \$475,000. — Tabled

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart	2 nd	X				Larry Patton		X			
Elizabeth Murphy	1 st	X				Meredith Pennotti		X			

3. Buildings & Grounds

- a. To approve the purchase of 4 metal detectors, K12 PD6500i Package with **Garrett**, totaling \$17,200

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton		X			
Elizabeth Murphy	1 st	X				Meredith Pennotti	2 nd	X			

4. Personnel

- a. To ratify/approve the following new hires for the 2023-2024 School Year:

Employee	Position	10/12	Salary	Start Date
Bryan Somaiah	Algebra I & Geometry Teacher	10	\$62,000 Salary; \$2,500 STEAM Bonus & Signing Bonus \$1,500 pd in Dec & June	8/7/2023
Monica Alava	ESL/ELL Teacher	10	\$60,500 Salary; \$2,500 ESL Bonus & New Hire Bonus \$1,500 pd in Dec & June	8/7/2023

- b. To approve the reimbursement to Yemithsou Chery totaling \$744.84 for Indeed postings.
- c. To approve the following professional development programs:
 - 2023 NPAF/NPSA Summer Intensive – Denver, CO
\$3,000/per participant, not inclusive of travel costs
2 participants – Osen Osagie & Nava Coppin
 - Instructional Leadership Professional Development – Denver, CO
\$9,000/per participant, not inclusive of travel costs
2 participants – Pria Robinson & Jennifer Miller
- d. ~~To approve the following future school trips for staff: *travel reimbursements paid only after future board approval – Leadership Team 4-5 GSA RATE – Create a rubric for each of the schools*~~
 - ~~McClure Health Sciences High School – Georgia~~
 - ~~Early College at Guilford – North Carolina~~
 - ~~Union Square STEAM – New York~~
 - ~~Brooklyn LAB Schools, Jay Street Campus – New York~~
- e. Clear outline and expectation of how the PD will help the PD of the faculty.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	1st	X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	2nd	X			
Elizabeth Murphy		X				Meredith Pennotti		X			

5. Curriculum/Special Education/Student Activities: None

6. Policy/Misc.

- a. To approve the first reading of the Bylaws, Policy and Regulation Manual as attached provided by **Strauss Esmay Associates LLP**.
- b. To approve the second reading of the Lactation Policy 3421.13, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton		X			
Elizabeth Murphy	2nd	X				Meredith Pennotti	1st	X		B.	

7. New Business

- a. To approve/ratify the agreement with **LearnWell** for current student, File # Ref-246995, for 10 hours of instruction a week, \$56.25/hour, instruction services to begin 2/23/2023.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	1st	X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton	2nd	X			
Elizabeth Murphy		X				Meredith Pennotti		X			

XII. Enrollment Report

Grade	2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Wait
6	90			95	95	95								

7	90			90	90	90							
8	90			94	94	94							
9	90			71	71	71							
Total	360			350	350	350							

XIII. Reports / Look Ahead / Miscellaneous

1. Next Board Meetings: Board Retreat/Special Board Meeting: May 5, 2023. Thursday, May 11, 2023

XIV. Adjourn Public Session: 7:24 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle	2 nd	X				Mayokun Oshin		X			
Imebet Stewart		X				Larry Patton		X			
Elizabeth Murphy	1 st	X				Meredith Pennotti		X			