



Regular Monthly Meeting Minutes
Thursday, December 14, 2023 – 6:00 pm

I. Call to Order – 6:01pm

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2026)		x	
2. Elizabeth Murphy	Trustee, (8/4/2026)	x		
3. Mayokun Oshin	Trustee, (3/2026)	x		
4. Larry Patton	Trustee, (3/2026)	x		
5. Imebet Stewart	Trustee, President (3/2026)	x		
6. Meredith Pennotti	New Board Trustee (4/2026)		x	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	x		
Joshua Solow	Interim SBA, School Business Office		x	
Elizabeth Neary	Board Secretary, School Business Office	x		
Shannon Wright	Achievers		x	
Hope Blackburn	Board Attorney		x	
Caitlin Lundquist	Counsel, Bush Law Group	x		

IV. Board Business

1. Reminder to Board members to complete required Governance Training by 12/30/23.

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **December 14, 2023** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton	1	x			
Elizabeth Murphy		x				Meredith Pennotti					x

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **November 9, 2023** Regular Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	2					Larry Patton	1	x			
Elizabeth Murphy		x				Meredith Pennotti					x

VII. Public Comment

VIII. Committee Reports

1. Finance Committee – Liz Murphy gave an update of the last Finance committee meeting, and suggested that the retreat agenda include such as items as policy maintenance and school expansion with the CSP grant.

IX. Head of School Report

1. ~~Review of NJSLA performance report through 12/10/23, viewable here: <https://lookerstudio.google.com/s/IVKSkospUdM>~~ Not discussed at this meeting. Instead, Rick Pressler joined the meeting and discussed agenda topics for the upcoming Board retreat.

X. Adjourn Public Session and Begin Executive Session - 6:172pm

A student disciplinary hearing was discussed and voted upon (Motion under New Business).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	1	x				Larry Patton	2	x			
Elizabeth Murphy		x				Meredith Pennotti					x

XI. Adjourn Executive Session and Reconvene Public Session – 7:25pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin	1	x			
Imebet Stewart	2	x				Larry Patton		x			
Elizabeth Murphy		x				Meredith Pennotti					x

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for **November 2023**, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **November 2023**, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b),

and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.

- b. **Bills List:** To approve bills and check list for the period **November 10, 2023 to December 14, 2023**.
Liz Murphy asked about the large number of outsourced staff and requested to discuss it at the retreat.
- c. To approve the following payrolls:

November 15, 2023	131,971.80
November 30, 2023	139,876.33

Liz Murphy abstained from voting on only the Busch Law Group section of the bills list.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton	1	x			
Elizabeth Murphy				x		Meredith Pennotti					x

2. Contracts

- a. To approve the purchase of a 12-month subscription to **Grading Assistant** to automate grade transferring from Google Classroom into PowerSchool, in the amount of \$1,872, as attached.
- b. To approve the purchase of nursing supply refills from **School Nurse Supply** in the amount of \$1,180.44, as attached.
- c. To approve the 3-year contract with **Public Consulting Group** for implementation, licensing, training, and support of the EDPlan MTSS/I&RS early warning & intervention management system in the following annual amounts, as attached.
 - Year 1: \$15,000
 - Year 2: \$13,500
 - Year 3: \$11,500

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart		x				Larry Patton	1	x			
Elizabeth Murphy	2	x				Meredith Pennotti					x

3. Buildings & Grounds

- a. To approve the purchase and installation of a key fob card access system for the high school man trap doors from **Fidelity Burglar & Fire Alarm Co.** in the amount of \$3,695, as attached.
- b. To approve the proposal with **JMM Cleaning Services** to provide snow removal services for the 2023/2024 school year per the fees and hourly rates attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton		x			
Elizabeth Murphy	1	x				Meredith Pennotti					x

4. Personnel

- a. To approve a \$1,500 Stipend for Bobbi Floyd for the after-school program, *8th Grade: Algebra Catch Up Tutoring*, effective 12/4/23, as attached.

- b. To approve a \$6,000 Stipend for Diane Strickland for ELA Co-Teaching as an extra-prep stipend, prorated over 22 pay periods, effective 12/11/23, as attached.
- c. To approve the following Stipends, effective 12/18/23:

Employee	Stipend Title/Program	Stipend Amount
Jerod Cain	Head Coach, HS Basketball	\$4,500
Diane Strickland	Head Coach, Volleyball	\$4,500
Bobbi Floyd	Assistant to Head Coach, Volleyball	\$3,500
LeShannon Wright	Head Coach, HS Cheerleading	\$4,500
Sebastian Trujillo	Social Media	\$3,500

- d. To approve the contract amendment of Gisselle Jacob from part-time to full-time Middle School Social Worker, 10-month salary of \$77,000 prorated over 22 pay periods, effective 12/8/23, as attached.
- e. To approve the contract amendment and salary adjustment of Wilson Ruano-Garcia, Long Term ELL Teacher, 10-month salary of \$51,500 prorated over 22 pay periods, as attached.
- f. To approve the proposal for recruitment and digital presence training for the school’s HR Specialist from **Talent Vision** in the amount of \$3,500, as attached.
- g. To approve the resignation of Pria Robinson, ELA and Humanities Coach - effective 2/2/2024, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin	1	x			
Imebet Stewart	2	x				Larry Patton		x			
Elizabeth Murphy		x				Meredith Pennotti					x

5. Curriculum/Special Education/Student Activities

- a. To approve the purchase of high school ELA student novels from **Barnes & Noble Classwork** in the amount of \$504, as attached.
- b. To approve the purchase of Reading Club student novels from **Amazon** in the amount of \$204.50, as attached.
- c. To approve the purchase of a volleyball net system for Volleyball Club from **School Specialty** in the amount of \$2,247.44, as attached.
- d. To approve the purchase of recorders & music books for Music Club from **School Specialty** in the total amount of \$152.65, as attached.
- e. To approve the purchase of supplies for Art instruction from **School Specialty** in the amount of \$3,827.46, as attached.
- f. To approve the purchase of basketball uniforms from **The Printing Guru** in the amount of \$896.56, as attached.
- g. To approve bus transportation for the student college visit to Walnut Hill College on 1/18/24 from **Student Transportation Inc.** in the amount of \$672.00, as attached.
- h. To approve bus transportation for the high school field trip to The Rink on 1/24/24 from **Sheppard Bus** in the amount of \$305, as attached.
- i. To approve the following school bus transportation costs from **Sheppard Bus** for away basketball games on the following dates, in the total amount of \$1,980 (\$330 per game), as attached:
 - 1/17/24 Game at Pace Charter School
 - 1/26/24 Game at Village Charter School
 - 2/06/24 Game at Paul Robeson Charter School
 - 2/08/24 Game at Pace Charter School

- 2/12/24 Game at Paul Robeson Charter School
- 2/23/24 Game at Christina Seix Academy

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton	1	x			
Elizabeth Murphy		x				Meredith Pennotti					x

6. Policy/Misc.

- To approve the final reading of policy #2431 concerning Athletic Competition, as attached.
- To approve the final reading of the agreement for Substitute Teachers to obtain Teaching Certification via Alternate Route Program, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart		x				Larry Patton	2	x			
Elizabeth Murphy	1	x				Meredith Pennotti					x

7. New Business

- To approve the proposal from **Best Public Affairs LLC** to provide consulting services for HIB, AA and overall Climate & Culture issues, at a rate of \$2,000 per month for the FY24 school year, as attached.
- To approve the contract amendment and salary adjustment of Gretchen Stricker, High School Latin Teacher, 10-month salary of \$65,00 prorated over 22 pay periods, effective 8/17/23, as attached.
- To approve the following new hire for the FY24 school year, prorated over 24 pay periods, contingent upon background check, as attached.

Employee	Position	10/12	Salary	Start Date
Grisel Felix	Operations Assistant & Parent Liaison	12	\$45,000 Salary \$3,000 Parent Liaison Stipend	1/8/2024

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart		x				Larry Patton	1	x			
Elizabeth Murphy	2	x				Meredith Pennotti					x

- To approve the continued suspension of student ID# 2821317 through January 8, 2024, returning to school January 9, 2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton	1	x			
Elizabeth Murphy		x				Meredith Pennotti					x

XIII. Enrollment Report

XIV. Reports / Look Ahead / Miscellaneous

- Board Retreat moved to: Thursday, January, 11, 2024 at 11:00 am

2) Next Board Meeting: Thursday, January, 11, 2024 at 6:00 pm

XV. Adjourn Public Session -7:39 pm.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					x	Mayokun Oshin		x			
Imebet Stewart	2	x				Larry Patton		x			
Elizabeth Murphy	1	x				Meredith Pennotti					x