



**Regular Monthly Meeting Minutes**  
**Thursday, December 08, 2022 – 6:00 pm**

- I. Call to Order – 6:03 PM**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

**III. Roll Call**

| Trustees            | Role (Term Expires)         | Present | Absent | LA/ED |
|---------------------|-----------------------------|---------|--------|-------|
| 1. Alescia Dingle   | Trustee, (2/2023)           | X       |        |       |
| 2. Derrick Johnson  | Trustee, (3/2023)           |         | X      |       |
| 3. Elizabeth Murphy | Trustee, (8/4/2023)         | X       |        |       |
| 4. Mayokun Oshin    | Trustee, (3/2023)           |         | X      |       |
| 5. Larry Patton     | Trustee, (3/2023)           | X       |        |       |
| 6. Imebet Stewart   | Trustee, President (3/2023) | X       |        |       |

**Also Present**

| Non-Voting     | Role                                    | Present | Absent | LA/ED     |
|----------------|---|---------|--------|-----------|
| Osen Osagie    | Director                                | X       |        |           |
| Kristina Edgar | SBA, School Business Office             |         |        | X 6:19 PM |
| Sarah Spuhler  | Board Secretary, School Business Office | X       |        |           |

**IV. Board Business**

- a. To approve the resignation of William Keeby, Board of Trustee, effective December 5, 2022.

| Voting Members   | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle   |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson  |        |     |    |         | X      | Larry Patton   | 1      | X   |    |         |        |
| Elizabeth Murphy | 2      | X   |    |         |        | Imebet Stewart |        | X   |    |         |        |

**V. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **December 08, 2022** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
|----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|

|                  |   |   |  |  |   |                |   |   |  |  |   |
|------------------|---|---|--|--|---|----------------|---|---|--|--|---|
| Alescia Dingle   |   | X |  |  |   | Mayokun Oshin  |   |   |  |  | X |
| Derrick Johnson  |   |   |  |  | X | Larry Patton   |   | X |  |  |   |
| Elizabeth Murphy | 2 | X |  |  |   | Imebet Stewart | 1 | X |  |  |   |

**VI. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **November 10, 2022** Board meeting.

| Voting Members   | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle   |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson  |        |     |    |         | X      | Larry Patton   | 1      | X   |    |         |        |
| Elizabeth Murphy | 2      | X   |    |         |        | Imebet Stewart |        | X   |    |         |        |

**VII. Public Comment - None**

**VIII. Committee Reports**

- a. Finance Committee – Liz provided update to the board
- b. Education Committee – meeting before next month

**IX. Head of School Report** – Osen provided educational updates on events coming up at the school; provided update on the 520 location; organization items discussed.

**X. Executive Session**

**XI. Adjourn Executive Session and Reconvene Regular Session**

**XII.** Hope provided update on appeal

**XIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for November 2022, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year
- b. Bills List: To approve bills and check list for the period November 11, 2022, to December 08, 2022.
- c. To approve the following payrolls:

|                   |               |
|-------------------|---------------|
| November 15, 2022 | \$ 101,552.90 |
| November 30, 2022 | \$ 100,547.76 |

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle  |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson |        |     |    |         | X      | Larry Patton   | 1      | X   |    |         |        |

|                  |   |   |  |                      |  |                |  |   |  |  |  |
|------------------|---|---|--|----------------------|--|----------------|--|---|--|--|--|
| Elizabeth Murphy | 2 | X |  | X-<br>vendor<br>9391 |  | Imebet Stewart |  | X |  |  |  |
|------------------|---|---|--|----------------------|--|----------------|--|---|--|--|--|

**2. Contracts**

a. To approve the following contracts for the FY23 School Year, pending attorney review:

| Vendor             | Description                          | Cost                          |
|--------------------|--------------------------------------|-------------------------------|
| Computer Solutions | Management Software for Requisitions | \$2,000, \$40/month           |
| Edgility           | Recruitment                          | *up to \$50k – Tier breakdown |

| Voting Members   | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle   |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson  |        |     |    |         | X      | Larry Patton   | 2      | X   |    |         |        |
| Elizabeth Murphy | 1      | X   |    |         |        | Imebet Stewart |        | X   |    |         |        |

**3. Buildings & Grounds - None**

**4. Personnel**

- a. To approve the mentoring of Kevin Hoffman by Pria Robinson, CE, \$1,000 for the year.
- b. To approve the new hire Ryan MacDonald, Boiler Operator/Custodian, 10-month, salary \$50,000, effective 12/5/2022.
- c. To rescind the hire of Chris Katona.
- d. To rescind the following previously adopted motion:
  - Mary Dean – Club Stipend \$500

| Voting Members   | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle   |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson  |        |     |    |         | X      | Larry Patton   | 2      | X   |    |         |        |
| Elizabeth Murphy | 1      | X   |    |         |        | Imebet Stewart |        | X   |    |         |        |

**5. Curriculum/Special Education/Student Activities - None**

**6. Policy/Misc.**

- a. To approve the Memorandum of Agreement Between Education and Law Enforcement Officials for FY23 as attached.
- b. To approve the first reading of Policy # 5131.6, as attached.

| Voting Members   | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle   |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson  |        |     |    |         | X      | Larry Patton   | 1      | X   |    |         |        |
| Elizabeth Murphy |        | X   |    |         |        | Imebet Stewart | 2      | X   |    |         |        |

**7. New Business**

- a. To approve the reimbursement to Nava Coppin for the Smore Educator Basic account, \$79.
- b. To approve the Game Truck rental for January 11<sup>th</sup> for a student incentive MAP growth party for 150 students, \$1,000; for scholars that completed the Fall MAP testing.
- c. To approve the travel reimbursement for Nate Gellar – flight, lodging and car rental - \$400.63.
- d. To approve the Safety Security Plan for FY23, as attached.

| Voting Members   | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle   |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson  |        |     |    |         | X      | Larry Patton   | 1      | X   |    |         |        |
| Elizabeth Murphy |        | X   |    |         |        | Imebet Stewart | 2      | X   |    |         |        |

**XIV. Enrollment Report**

| Grade        | 2022       | Jul 2022 | Aug 2022 | Sep 2022   | Oct 2022   | Nov 2022 | Dec 2022 | Jan 2023 | Feb 2023 | Mar 2023 | Apr 2023 | May 2023 | Jun 2023 | Wait |
|--------------|------------|----------|----------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|------|
| 6            | 90         |          |          | 95         | 95         |          |          |          |          |          |          |          |          |      |
| 7            | 90         |          |          | 90         | 90         |          |          |          |          |          |          |          |          |      |
| 8            | 90         |          |          | 94         | 94         |          |          |          |          |          |          |          |          |      |
| 9            | 90         |          |          | 71         | 71         |          |          |          |          |          |          |          |          |      |
| <b>Total</b> | <b>360</b> |          |          | <b>350</b> | <b>350</b> |          |          |          |          |          |          |          |          |      |

**XV. Reports / Look Ahead / Miscellaneous**

1. Next Board Meetings: Thursday, January 12, 2023

**XVI. Adjourn Public Session – 6:59 PM**

| Voting Members   | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Alescia Dingle   |        | X   |    |         |        | Mayokun Oshin  |        |     |    |         | X      |
| Derrick Johnson  |        |     |    |         | X      | Larry Patton   | 1      | X   |    |         |        |
| Elizabeth Murphy |        | X   |    |         |        | Imebet Stewart | 2      | X   |    |         |        |