



Regular Monthly Meeting Minutes
Thursday, October 13, 2022 – 6:00 pm

I. Call to Order -6:08 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2023)		X	
2. Derrick Johnson	Trustee, (3/2023)		X	
3. William Keeby	Trustee, (2/2023)	X		
4. Elizabeth Murphy	Trustee, (8/4/2023)	X		
5. Mayokun Oshin	Trustee, (3/2023)			X LA 6:11 PM
6. Larry Patton	Trustee, (3/2023)	X		
7. Imebet Stewart	Trustee, President (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Osen Osagie	Director	X		
Kristina Edgar	SBA, School Business Office		X	
Sarah Spuhler	Board Secretary, School Business Office	X		

IV. Board Business - NONE

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 13, 2022** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin					X
Derrick Johnson					X	Larry Patton		X			
William Keeby		X				Imebet Stewart	1	X			
Elizabeth Murphy	2	X									

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **August 11th, September 6th, September 8th & September 29, 2022** Board meetings.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	2	X									

VII. Public Comment - NONE

VIII. Committee Reports - NONE

IX. Head of School Report

- a. Discussion
 - i. Tri-Shield Security for armed guard services
 - ii. Niche

X. Executive Session - NONE

XI. Adjourn Executive Session and Reconvene Regular Session

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2022, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2022, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year
- b. Bills List: To approve bills and check list for the period September 9, 2022, to October 13, 2022
- c. To approve the following payrolls:

September 15, 2022	\$111,286.63
September 30, 2022	\$110,626.75

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby		X				Imebet Stewart	2	X			
Elizabeth Murphy		X		X b.							

2. Contracts

- a. To approve the following contracts for the FY23 School Year:

Vendor	Description	Cost
Network Information Technologies	PA System – 544 Chestnut Ave	\$11,523
Education Week	Unlimited Job Postings	\$1,950
PowerSchool	Ecollect Forms Subscription	\$5,700
Victoria Marcheski	Special Ed Consultant	Hourly Rate \$40

Kaleidoscope Education Solution	Staffing Agency	Hourly Rate \$60 - \$98
Greenhouse Software	Recruiting	\$6,976
JMM Cleaning	Fence Installation	\$8,600
Axelliant	IT Solutions	\$24,530.55
Realtime	Student Information Portal	\$5,000
Heinemann	Benchmark Assessment System	\$495

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	1	X									

3. Buildings & Grounds - NONE

4. Personnel

- a. To approve the following resignations:
 - i. Metellus, Mike, effective October 2, 2022
 - ii. Romero, Frank, effective October 14, 2022

- b. To approve the following Stipends:

Employee	Description	Amount	Paid
Wilson Ramos	Signing Bonus	\$2,500	12/22 & 06/23

- c. To approve the following new employee contracts for the FY23 school year:

10 Month Employee	Position	Salary
Wilson Ramos	Long-Term Substitute - PE	\$ 48,000
Tiayrah Lacy	Long Term Substitute - ELA	\$ 48,000

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	1	X									

5. Curriculum/Special Education/Student Activities

- a. To approve the Houghton Mifflin Harcourt Science Dimension Biology Grade 9 Curriculum, cost \$7,622.04, September 1, 2022 – August 31, 2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby		X				Imebet Stewart	2	X			
Elizabeth Murphy		X									

6. Policy/Misc.

- a. It is hereby resolved that the Board of Trustees of Achievers Early College Prep Charter School approves the following request for an amendment to its charter:
To increase the range of grades taught and overall enrollment as is more fully

described in the Charter School Amendment Application by, more specifically, increasing the grades taught by Achievers by one extra grade each year, adding tenth (10th) grade for the 2023-2024 school year, adding eleventh (11th) grade for the 2024-2025 school year and twelfth (12th) grade for the 2025-2026 school year. As the current class sizes will remain unchanged, by retaining the school’s current students for an extra three grades, the request includes increasing overall student enrollment by ninety (90) students each year for each of the next three (3) years.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby		X				Imebet Stewart	2	X			
Elizabeth Murphy		X									

7. New Business

- a. To approve the Afterschool Extra Curricular Activities Coordinator job description, as attached.
- b. To approve the Employee Referral Bonus as attached, \$750-\$2,000 to be paid in half after 6 months of new hire start date and the remainder at the 1-year anniversary date.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	1	X			
William Keeby		X				Imebet Stewart	2	X			
Elizabeth Murphy		X									

XIII. Enrollment Report

Grade	2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Wait
6	90			95										
7	90			90										
8	90			94										
9	90			71										
Total	360			350										

XIV. Reports / Look Ahead / Miscellaneous

- 1. Next Board Meetings: Thursday, November 10, 2022

XV. Adjourn Public Session – 6:47 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle					X	Mayokun Oshin		X			
Derrick Johnson					X	Larry Patton	2	X			
William Keeby		X				Imebet Stewart	1	X			
Elizabeth Murphy		X									