



**Regular Monthly Meeting Minutes**  
**Thursday, January 6, 2022 – 6:00 pm**

- I. **Call to Order – 6:04 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
1. Alescia Dingle	Trustee, (2/2023)	X		
2. Derrick Johnson	Trustee, (3/2023)	X		
3. William Keeby	Trustee, (2/2023)	X		
4. Elizabeth Murphy	Trustee, (8/4/2023)	X		
5. Mayokun Oshin	Trustee, (3/2023)		X	
6. Larry Patton	Trustee, (3/2023)	X, departed meeting at 7pm, returned at 7:48pm		
7. Imebet Stewart	Trustee, President (3/2023)	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. **Ethics Training – by Jesse Adams, NJSBA**
- V. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **January 6, 2022**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson	1 <sup>st</sup>	X				Larry Patton					X
William Keeby		X				Imebet Stewart		X			

Elizabeth Murphy	2 <sup>nd</sup>	X									
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**VI. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **December 2, 2021**, Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson		X				Larry Patton					X
William Keeby		X				Imebet Stewart	1 <sup>st</sup>	X			
Elizabeth Murphy	2 <sup>nd</sup>	X									

**VII. Public Comments**

**VIII. Committee Reports**

**IX. Co-Head(s) of School Report**

**a. Ongoing/Old Business**

- i. Ethics Disclosure needs to be signed by trustees as agreed in January 2022
- ii. Board Commitment/Agreements need to be signed by trustees as agreed in January 2022-will send via hellosign by January 15

**b. Academics: Curriculum, Instruction and Assessment Progress**

- i. Remote instruction taking place from Jan 3-Jan 7<sup>th</sup> with intention to return in-person if testing permits so
- ii. Winter MAP Testing will be ready for discussion next month
- iii. Updates to covid-safety procedures within the school building to further reduce/manage transmission
- iv. Over 84% of parents agreed to testing of their students at Achievers-smaller pool testing after school in order to return in person next week
- v. No cell phone during the school day: Resources <https://brooklyneagle.com/articles/2019/12/17/5-years-later-nyc-schools-still-struggle-with-de-blasios-cell-phone-policy/>
- vi. Collegeboard SAT Level Two Site application to be submitted this month
- vii. Community Meeting focused on health, safety, and security January 12<sup>th</sup>
- viii. School visit to the Mercer County Technical School December 21 established partnership for part-time students grades 10 through 12
- ix. Biomedical and Health Science Pathway work to commence this month-Project Lead the Way Curriculum will be the curriculum of choice

**c. School Operations and Support**

- i. Updates to facilities: Architect, Contractor, and other updates-awaiting proposal from contractor to fill the pool to ADA compliant level
- ii. Progress on 520 Chestnut Avenue facilities

**d. Dashboard Review/Board Business**

- i. Attendance rate is slightly down due to virtual instruction

**e. Lease/Building/Facilities**

- i. Buildings Tours- Jim Petrucci wishes to meet to discuss the West Hanover property and the meeting is scheduled for January 13, 2022
- ii. Long Range Facilities Plan Needed-- Can be drafted with relevant committee

- f. **Compliance, Policy and Fundraising**
  - i. CSP Grant awarded to AECP-1.5 million over 3 years
  - ii. Strategic Planning process with Empire commencing
- g. **Recruitment/Retention for Staff and Students**
  - i. 2022 recruitment updates
  - ii. High Level Staff Culture, Mental health, and other initiatives

**X. Executive Session – 7:24 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson		X				Larry Patton					X
sWilliam Keeby	2 <sup>nd</sup>	X				Imebet Stewart		X			
Elizabeth Murphy	1 <sup>st</sup>	X									

Board adjourned to executive session to discuss personnel matters.

**XI. Adjourn Executive Session and Reconvene Regular Session - 8:13 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle						Mayokun Oshin					
Derrick Johnson						Larry Patton	2 <sup>nd</sup>				
William Keeby	1 <sup>st</sup>					Imebet Stewart					
Elizabeth Murphy											

**XII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for December 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period December 3, 2021, to January 6, 2022.
- c. To approve the following payrolls:

December 15, 2021	\$148,521.40
December 31, 2021	\$183,689.09

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson		X				Larry Patton	2 <sup>nd</sup>	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	1 <sup>st</sup>	X		200414							

**2. Contracts**

- a. To approve the nursing contract with Horizon Healthcare Staffing.

- b. To approve the contract with Chinwe Oparaocha, Independent Consultant, \$54/hour, not to exceed 10 hours/week.
- c. To approve the State Memorandum of Agreement with Law Enforcement Officials.
- d. To approve the Security Agreement with Tri-Shield Security & Protections Services LLC for one unarmed security guard at a rate of \$33/hour.
- e. To approve/ratify the testing agreement with Ginkgo Bioworks, Inc. for 12-week testing program, not to exceed \$47,400.
- f. To approve the letter of agency with Solix, Inc. for the E-Rate program.
- g. To approve the contract with James Lenihan, Independent Consultant, \$37.50/hour, not to exceed 40 hours/week.
- ~~h. To award the custodial bid held on November 16, 2021 at 10am to Golden Inc. as they were the lowest qualified bidder at a Daily Rate of \$216/day, effective X.~~

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson		X				Larry Patton	2 <sup>nd</sup>	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	1 <sup>st</sup>	X									

### 3. Buildings & Grounds

- a. To approve the space lease agreement for Community Partners-Esmerelda Boulding, Chambersburg Dance.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson		X				Larry Patton	1 <sup>st</sup>	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	2 <sup>nd</sup>	X									

### 4. Personnel

- a. To approve the resignation of Irene Anderson effective January 14, 2022.
- b. To approve the termination of Tomasia McNeil effective January 7, 2022.
- c. To approve the FY22 10-month contract for Katherine Martinez, Math Director for Curriculum and Instruction, salary \$100,000, \$10,000 stipend for summer program, effective January 10, 2022.
- d. To approve the FY22 10-month contract for Monica Torrez, Paraprofessional, salary \$37,500, effective February 1, 2022.
- e. To approve the FY22 10-month contract for Taran Piazza, School Nurse, salary \$73,000, effective March 7, 2022.
- f. To approve the FY22 10-month contract for Sreedevi Kilambi, Teacher’s Assistant, salary \$45,000, effective January 10, 2022.
- g. To approve/ratify the following stipends:

Employee	Stipend	Amount
Victoria Marcheski	Referral Bonus	\$750
Dianna Anderson-Guerrero	Referral bonus	\$1500
Tammy Allen	Signing Bonus	\$1500
Matthew Francis	Grade 9 Level Chair	\$1500

Julianna Nini	Grade 6 Level Chair	\$1500
Dianne Strickland	Grade 8 Level Chair	\$1500
Chris Carragher	Grade 7 Level Chair	\$1500

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson	1 <sup>st</sup>	X				Larry Patton	2 <sup>nd</sup>	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy		X									

## 5. Curriculum/Special Education

### 6. Policy/Misc.

- a. To approve the updated Parent Handbook.
- b. To approve the School Safety and Security Plan Annual Review Statement of Assurance.
- c. To approve English Language Learner (ELL) Three-Year Program Plan 2021-2024.
- d. To approve the following conference attended Professional Development for up to 4 participants not exceed \$2,000 per person :

- Equity Conference 2022

Where; San Diego Convention Center

When; 01/20/2022 - 01/21/2022

Time; 8:00 am - 3:00 pm/Registration begins at 7:00 a.m.

<https://sdcoe.k12oms.org/2341-207534>

- AASA 2022 National Conference on Education!

Where: The Music City Center, Nashville, Tennessee

When: Thursday, February 17, 2022 – Saturday, February 19, 2022

<https://reg.cmrus.com/aasa2022/>

- NSBA 2022 Annual Conference & Exposition

Where: San Diego Convention Center, San Diego, CA

When: Saturday, April 2, 2022 through Monday, April 4, 2022

<https://www.nsba.org/Events/NSBA-2022-Annual-Conference-and-Exposition>

- National Charter School Conference,

Where: Washington DC, Washington DC

When: June 19-22, 2022

<https://conference.publiccharters.org/2021/registration/>

- e. ~~To approve a field trip on January 16, 2022 to Rutgers field.~~

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson		X				Larry Patton	2 <sup>nd</sup>	X			
William Keeby	1 <sup>st</sup>	X				Imebet Stewart		X			
Elizabeth Murphy		X									

## XIII. Enrollment Report

Grade	2022	Jul 2021	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Wait
6	90		92	90	91	91	90							
7	90		91	89	89	88	88							
8	90		89	84	85	83	83							
9	90		90	86	88	87	87							
<b>Total</b>	<b>360</b>		<b>362</b>	<b>349</b>	<b>353</b>	<b>349</b>	<b>348</b>							

**XIV. Board Agenda**

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, February 3, 2022.

**XV. Adjourn Public Session – 8:55pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Alescia Dingle		X				Mayokun Oshin					X
Derrick Johnson		X				Larry Patton	2 <sup>nd</sup>	X			
William Keeby		X				Imebet Stewart		X			
Elizabeth Murphy	1 <sup>st</sup>	X									