



Regular Monthly Meeting Minutes
Thursday, September 5, 2019 – 6:00 pm

- I. **Call to Order - 6:12 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X		
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X, 6:22 pm		
Christina Tapper	Trustee, (3/2020)	X		
Mayokun Oshin	Trustee, (3/2020)		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **September 5, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart					X						

V. **Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **August 8, 2019** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart					X						

VI. Public Comments

VII. Committee Reports

VIII. Co-Head(s) of School Report

a. Educational Program

- i. First day of school highlights: 8/26/19
- ii. Attendance to date: no shows/late starts
- iii. 6th Grade: 91
- iv. 7th Grade: 80 (9 seats available)
- v. Focus on Data: Data Walls and Spirit of Competition
- vi. MAP Baseline Testing
- vii. I-Ready Testing
- viii. PT ESL Teacher to Hire
- ix. ELL Students: 14 completing WIDA Testing
- x. SPED: 1 FT Teacher; 1 Para – looking to hire 2nd FT SPED Teacher
- xi. Transition to Annex
- xii. Back to School Night – September 20th
- xiii. School Leader Evaluations

b. Facilities

- i. Plumbing update
- ii. Security update
- iii. Next year location decision November 2019 – Real Estate Committee Needed
- iv. Fountain of Life
- v. Security concerns
- vi. Inspection of Annex

c. Legal

- i. Lawsuit – *moved to closed session*

d. Governance

- i. Data Dashboard – Diamante Consulting
- ii. Board Self Evaluation
- iii. Board Self Evaluation Tool
- iv. School Lead Evaluation
- v. Prospective Board Member
- vi. Comprehensive Equity Draft Approval
- vii. SMID and SID Submission – October 15th

IX. Adjourn Public Session and open Closed Session – 7:14 pm

Motion to adjourn public session and open closed session to discuss legal matters.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart	2 nd	X									

X. Adjourn Closed Session and open Public Session – 7:41 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	2 nd	X				Mayokun Oshin					X
Imebet Stewart	1 st	X									

XI. Trustees Comments

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for August 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the University Heights Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of August 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period August 9, 2019 to September 5, 2019.
- c. To approve the following payrolls:

August 15, 2019	\$12,736.70
August 31, 2019	\$32,680.53

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart	2 nd	X									

2. Contracts

3. Buildings & Grounds

- a. To approve the contract with BJ Lock and Safe, not to exceed \$500.
- b. To approve the contract with ADT Security System, not to exceed \$5,000 for FY20.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart	2 nd	X									

4. Personnel

- a. To ratify/approve the following new hires for FY20, effective August 16, 2019.

Employee	Position	FY20 Salary	10/12 Contract

Minal Puranik	Math Teaching Assistant	\$47,000	10
Bolanle Morton	Math Coach	\$68,500	10
Karen Tucker	History Teacher	\$47,000	10
Rasaan Parker	Paraprofessional	\$30,000	10

b. To approve the following staff reimbursements:

1. Pria Robinson – transportation \$56.50
2. Nava Coppin – transportation and food \$53.68

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart		X									

5. Curriculum/Special Education

- a. To approve the Professional Development for Ms. Brenmaria Rentas with New Jersey Association of School Social Workers on October 22, 2019 for Effective School Counseling, not to exceed \$125.
- b. To approve the WIDA Consortium contract, not to exceed \$400.
- c. To approve the Diamante Group contract, not to exceed \$3,000 for FY20.
- d. To approve the ILM Consulting Group contract, not to exceed \$720.
- e. To approve the consulting contract with “The Consultants” not to exceed \$6,000.
- f. To approve the Markita Floyd contract, not to exceed \$8,560.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart		X									

6. Policy/Miscellaneous – NONE

XIII. Enrollment Report

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69	90											
7			82											
Total	90		172											

XIV. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, October 3, 2019.

XV. Adjourn Public Session – 7:50 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Christina Tapper		X			
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart		X									