



Regular Monthly Meeting Minutes
Thursday, July 11, 2019 – 5:00 pm

- I. **Call to Order – 5:18 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

- III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X, arrived 5:28 pm		
Nadia Bennett	Trustee, (3/2020)		Resignation	
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X, arrived 5:34 pm		
Christina Tapper	Trustee, (3/2020)	X		
Mayokun Oshin	Trustee, (3/2020)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. **Board Business**

- i. To accept the resignation of Nadia Bennett from the Achievers Early College Prep Board of Trustees

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Christina Tapper	2nd	X			
Larry Patton	1st	X				Mayokun Oshin		X			
Imebet Stewart					X						

- ii. To review the CV of Mr. Robert Altman

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **July 11, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Christina Tapper	2 nd	X			
Larry Patton	1 st	X				Mayokun Oshin		X			
Imebet Stewart					X						

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **June 6, 2019** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton					X	Christina Tapper	1 st	X			
Larry Patton	2 nd	X				Mayokun Oshin		X			
Imebet Stewart					X						

VII. Public Comments - NONE

VIII. Committee Reports - NONE

IX. Co-Head(s) of School Report

a. End of the School Year

- i. Project Based Learning: Final Performance Task was successful – 70 projects and presentations on various STEAM topics; great opportunity to test knowledge mastery
- ii. Moving up ceremony – June 21st last day of school
- iii. Princeton Blairstown camp – July 8th through 12th – 18 students currently in attendance from Achievers

b. Test & 2018-2019 Performance

- i. NJSLA Math scores are in; ELA scores are not in yet; MAP Testing has been a great indicator on NWEA assessment
- ii. Student Trends
- iii. Moving Forward

c. Consultants for Math/Reading and Overall Growth

- i. Use of Data to Improve – 10 square
- ii. Digital Assessment Platform: Illuminate, On Course, Ed Site
- iii. Markita Floyd: Year-Round Consultant, NJSLA Alignment, Assessment Review, Exit Tickets, Mock ELA Tests
- iv. ILM Consulting: Principal Residency – Hire for 2019-2020
- v. Math Coaching: Sarah Vasquez; June Lee – Year-Round Math Coaches

d. Curriculum

- i. Science: Amplified Science \$12,000
- ii. Math: Carnegie; LearnZillion; Open Up Math; Centers: I-Ready; Khan Academy; Eureka Math

- iii. ELA: Wit and Wisdom
- iv. STEAM: Developing Curriculum
- v. PE: Spark PE
- vi. Language: Spanish
- vii. Keyboarding Elective for 6th Grade

e. Enrollment for 2019

- i. 70% Registrations complete
- ii. 30-40 applications

f. Hiring

- i. Summer Loss: (1) Math Teacher and (1) ELA Teacher
- ii. Fully staffed by July 18th: Special Education, (3) Math Teachers, (1) Dean of Students

g. Real Estate

- i. 54 Randall Avenue Lease for two extra classrooms – still negotiating
- ii. 500 Smith Street sublet – still negotiating
- iii. Locations for next year – Thomas Edison building, Grand Street location, former Trenton High School Academy location
- iv. Estimate for the bathroom \$10,500

X. Trustees Comments

XI. Motions for Approval

1. Finance

- a. Bills List: To approve bills and check list for the period June 7, 2019 to July 11, 2019.
- b. To approve the following payrolls:

June 15, 2019	\$33,122.47
June 31, 2019	\$35,526.02

- c. To approve the submission of the 2019-2020 ESEA application:
 - Title I-A \$87,273
- d. To approve the submission of the 2019-2020 IDEA application:
 - IDEA Basic \$21,195

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 ND	X				Christina Tapper		X			
Larry Patton	1 ST	X				Mayokun Oshin		X			
Imebet Stewart		X									

2. Contracts

- a. To approve the Garber Consulting Group LLC contract for E-rate Services, effective July 1, 2019 through June 30, 2020 for \$6,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 ND	X				Christina Tapper	1 ST	X			
Larry Patton		X				Mayokun Oshin		X			
Imebet Stewart		X									

3. Buildings & Grounds

4. Personnel

- a. To accept the resignations: Patricia Motley and Zachary Bregman effective June 30, 2019.
- b. To approve the following new hires for FY20, effective August 16, 2019.

Employee	Position	FY20 Salary	10/12 Contract
Philip McNutly	STEAM Teaching Assistant	\$45,000	10
Meaghan Weed	Wilson Reading Teacher	\$25/hr	PT
MyQuasia Chambers	English Language Arts Co-Teacher	\$45,000	10

- c. To ratify/approve the following contract renewals for the 2019-2020 School Year:

Employee	Position	FY20 Salary	10/12 Contract
Myra Bellamy	Teacher	\$56,444	10
Isiah Jones	Social Studies Teaching Assistant	\$46,865	10
Pamela Lanzetta	School Nurse	\$61,800	10
Anthony Pena	Specials Teacher	\$52,839	10
Pria Robinson	English Language Arts Teacher	\$51,500	10
Jennifer Zuczek	Science Teaching Assistant	\$45,000	10
Osen Osagie	Co-Director	\$87,550	12
Efe Odeleye	Co-Director	\$85,000	12
Nava Coppin	Director of Curriculum & Instruction	\$76,000	12
Roxanna Canastuj	Administrative Assistant	\$35,000	12
William Cook	Math Teaching Assistant	\$40,000	10

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 ND	X				Christina Tapper		X			
Larry Patton	1 ST	X				Mayokun Oshin		X			
Imebet Stewart		X									

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the submittal of the 2018-2019 annual report.
- b. To appoint Ms. Efe Odeleye as the Affirmative Action Officer, pursuant to N.J.A.C 6:4-1.4 for the 2019/2020 school year.
- c. To approve the Affirmative Action Team consisting of [REDACTED], to conduct the Needs Assessment and develop a Comprehensive Equity Plan.
- d. The Board of Trustees hereby authorizes the submission of the Comprehensive Equity Plan for School Years 2019-20 through 2021-22 to the Mercer County Office of Education.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper	2 ND	X			
Larry Patton	1 ST	X				Mayokun Oshin		X			
Imebet Stewart		X									

XII. Enrollment Report

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69												
7														
Total	90													

XIII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, August 8, 2019.

XIV. Adjourn Public Session – 6:31 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper	2 ND	X			
Larry Patton	1 ST	X				Mayokun Oshin		X			
Imebet Stewart		X									