



Regular Monthly Meeting Minutes
Thursday, April 2, 2020 – 6:00 pm

- I. Call to Order – 6:11 pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

- III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X		
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X, 6:25 pm		
Mayokun Oshin	Trustee, (3/2020)	X		
Zachyra Rodriguez	Trustee (4/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. Board Business**

- a. Oath of Office – Zachyra Rodriguez
- b. To approve the term renewal for the following Trustees:
 - i. Lindi Ashton - 3/2023
 - ii. Larry Patton - 3/2023
 - iii. Imebet Stewart - 3/2023
 - iv. Mayokun Oshin - 3/2023

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Mayokun Oshin		X			
Larry Patton	2 nd	X				Zachyra Rodriguez		X			
Imebet Stewart					X						

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **April 2, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Zachyra Rodriguez		X			
Imebet Stewart					X						

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **March 5, 2020** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin	2 nd	X			
Larry Patton	X	X				Zachyra Rodriguez		X			
Imebet Stewart					X						

VII. Public Comments - NONE

VIII. Committee Reports - NONE

IX. Co-Head(s) of School Report

a. Instruction and Technology

- i. Virtual Instruction solid and strong via Zoom and Google Classroom
- ii. Over 100 Chromebooks distributed
- iii. First Week Numbers Virtual Instruction Participation-90% of ALL Students submitted at least one or more subjects on Friday, 99% of Students who could submitted work online
- iv. In 6th Grade, 11 did not turn in work, 9 are packets-who may come in on Saturday, 98% of Students who could submitted online
- v. In 7th Grade, 5 did not turn in work-all packets
- vi. Instruction focus on ELA, Math, Science and History Monday thru Thursday-Online Review available on Fridays
- vii. Report Cards Due April 6th-8 High-Quality Grades Per Week
- viii. Week 2+ Permanent Plan Online Instruction

b. Assessment

- i. NJSLA Canceled
- ii. Administer MAP by June 2020

c. 2020-2021 Student Registration Efforts

- i. New Applications for 2020-70% Full
- ii. Recommitment Forms done at last Parent Conferences-More than 90% returning

d. Real Estate

- i. 544 Chestnut Location Lease Signed
- ii. Building Inspections Needed

- iii. County SBA Walkthrough Needed when School Resumes
- e. **2020-2021 Teacher Recruitment**
 - i. TCNJ and Other Virtual Interviews Being Conducted
 - ii. Renewal Conversations First Week of April
- f. **Fundraising**
 - i. Princeton Area Community Foundation Grant submitted for Dashboard
 - ii. Tenacre Proposal submitted for \$10,000 for Covid-19 Support
- g. **Finance**
 - i. Implications to Freeze All Non-Essential Spending
 - ii. 2020-2021 Budgeted Roles
- h. **Meals/Lunch**
 - i. Neighborhood Projects

X. Executive Session – NONE

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton						Mayokun Oshin					
Larry Patton						Zachyra Rodriquez					
Imebet Stewart											

XI. Adjourn Executive Session and Reconvene Regular Session

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton						Mayokun Oshin					
Larry Patton						Zachyra Rodriquez					
Imebet Stewart											

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for March 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of March 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period March 5, 2020 to April 2, 2020.
- c. To approve the following payrolls:

March 15, 2020	\$62,671.92
March 31, 2020	\$58,967.49

- d. To approve the submittal of the FY21 Budget to the NJDOE.

- e. Motion to approve the following employees as Title I staff for the 2019-2020 school year:

Phillip McNulty
Rassan Parker

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Zachyra Rodriguez		X			
Imebet Stewart		X									

2. Contracts

- To ratify/approve Michelle Davis-Korngut Occupational Therapist contract for FY20, effective November 19, 2019 to June 30, 2020, OT \$90/hour, Meetings \$95/hour, \$200/Evaluation.
- To approve Computer Solutions, Inc. Software Support Contract for FY21, effective July 1, 2020 to June 30, 2021, not to exceed \$3696.
- To ratify/approve Mark Schlawin with Princeton Educational Analytics, LLC Contract for FY20, effective November 14, 2019 to June 30, 2020, Educational Services at \$125/hour.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Zachyra Rodriguez		X			
Imebet Stewart		X									

3. Buildings & Grounds - NONE

4. Personnel – NONE

5. Curriculum/Special Education – NONE

6. Policy/Misc.

- To approve the AECPCS Pandemic Crisis Plan March 2020.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Zachyra Rodriguez		X			
Imebet Stewart		X									

XIII. Enrollment Report

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69	90	88	89	89	88	87	86	85				
7			82	82	84	85	84	82	81	80				
Total	90		172	170	173	174	172	169	167	165				

XIV. Board Agenda

- Board Reminders: Criminal background checks, ethics disclosures, Governance Training
- Next Board Meetings: Thursday, May 7, 2020.

XV. Adjourn Public Session – 7:20 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Zachyra Rodriquez		X			
Imebet Stewart		X									