



Regular Monthly Meeting Agenda
Thursday, August 8, 2019 – 6:00 pm

- I. Call to Order – 5:54 pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X-phone		
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X-phone		
Christina Tapper	Trustee, (3/2020)	X-phone		
Mayokun Oshin	Trustee, (3/2020)		X	

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary		X	
Sarah Spuhler	School Business Office Representative	X		

IV. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **August 8, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	1st	X				Mayokun Oshin					X
Imebet Stewart	2nd	X									

V. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **July 11, 2019** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	1st	X				Mayokun Oshin					X
Imebet Stewart	2nd	X									

VI. Public Comments - None

VII. Committee Reports - None

VIII. Co-Head(s) of School Report

a. Enrollment

- i. 6th Grade – 90
- ii. 7th Grade – 82
- iii. Transfer card push currently underway – 60% complete

b. Back to School Notices

- i. Start Time Change: 7:30 am (previously 7:15 am)
- ii. Data-driven approach to Student Performance
- iii. Tools for improving Student Academic Performance: Match Coach; Lead Math Curriculum Developer; Mastery Charter Schools; ELA Coach; Head of ELA Green Team at Achievement First; Math and ELA Interim Assessments on On Course Digital Platform

c. Program Review

- i. Math – 15% growth plan for FY20
- ii. ELA
- iii. History
- iv. Science
- v. STEAM
- vi. Special Programs: PE, Spanish, Technology
- vii. RTI Process: NJSLA Level 1s and 2s (Tier 2)
- viii. Attendance Plan (Updated Policy within Back to School Letter)

d. New Family Orientation Dates

- i. Student baselines and MAP NWEA
- ii. Next Family Orientation – August 2019

e. Hiring

- i. 20 out of 22 positions filled – (1) Math Teacher; (1) History Teacher; (1) Spec Ed Teacher
- ii. Interviews: Co-Math Teacher and History Teacher
- iii. Greenhouse Recruiting – widen net for qualified applicants
- iv. First Day – teacher orientation August 16th

f. Real Estate

- i. (2) properties in view
- ii. Other charter schools and their growth plan
- iii. Real Estate Representation

IX. Trustees Comments - NONE

X. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for July 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the University Heights Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period July 11, 2019 to August 8, 2019.
- c. To approve the following payrolls:

July 15, 2019	\$12,288.10
July 31, 2019	\$13,185.24

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	1st	X				Mayokun Oshin					X
Imebet Stewart	2nd	X									

2. Contracts - None

3. Buildings & Grounds - None

4. Personnel

- a. To approve the following new hires for FY20, effective August 16, 2019.

Employee	Position	FY20 Salary	10/12 Contract
Byron, Martin	Dean of Students	\$53,000	10
Carragher, Christopher	Grade 6 ELA Co-Teacher	\$45,000	10
Hill-Brady, Carla	Operations & Culture	\$75,000	10
Nini, Julianna	Grade 7 Math Co-Teacher	\$47,000	10
Rentas, Brenmaria	Social Worker	\$50,000	10
Whitaker, Monique	Math Teacher	\$62,000	10

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	2nd	X				Mayokun Oshin					X
Imebet Stewart	1st	X									

5. Curriculum/Special Education - None

6. Policy/Miscellaneous - None

XI. Enrollment Report

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69	90											
7			82											

Total	90		172										
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XII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, September 5, 2019.

XIII. Adjourn Public Session – 6:33 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper		X			
Larry Patton	1st	X				Mayokun Oshin					X
Imebet Stewart	2nd	X									