



Regular Monthly Meeting Minutes
Thursday, November 5, 2020 – 6:00 pm

- I. Call to Order – 6:06 pm**
- II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

- III. Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2023)	X		
Larry Patton	Trustee, (3/2023)	X		
Imebet Stewart	Trustee, President (3/2023)	X, 6:10 pm		
Mayokun Oshin	Trustee, (3/2023)	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **November 5, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	x				Imebet Stewart					X

- V. Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **October 1, 2020** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart					X

VI. Public Comments - NONE

VII. Committee Reports

VIII. Co-Head(s) of School Report

a. Ongoing/Old Business

- i. Reopening Status
- ii. Resubmitted to DOE: Friday, October 15th no update from DOE
 - 1. SPED & ELL students started November 2nd, all other students will start January 19th

b. Academic: Curriculum, Instruction and Assessment Progress

- i. Teachers Return to Building for Setup: Beginning December 2nd (Wednesdays) and the week of January 11-15th teachers will begin reporting to the building. Remote classes will resume as scheduled, but teachers will use their afternoon time to set up their classrooms to prepare for students to return
- ii. Instructional Progress
- iii. Teacher Observations: Completed Cycle I
- iv. Special Education Program
- v. Teacher Feedback
- vi. Attendance Rate
- vii. Parent Feedback/Concerns
- viii. Access to Technology
- ix. WIDA Score Reports
- x. Bellwether Project (NSVF)

c. Dashboard Review

- i. Dashboard Capabilities
 - 1. Side by Side Zoom/Realtime Attendance
 - a. Period Attendance-counts of students by class
 - b. Period Attendance-Individual student period attendance
 - c. Daily Attendance-counts/lists of students
 - 2. Quick-lists for Certain Criteria
 - a. List of students checked in Zoom, but not present attendance
 - b. List of students marked present in Realtime, but not checked in on Zoom
 - 3. MAP/I-Ready Dashboard
 - a. I-Ready Article Reference Information
 - b. MAP update

d. High School Planning

- 1. Currently in the process of screening applicants

e. Lease/Building/Facilities

- i. All inspections passed and certificates received

f. Meals/Lunch

- i. We will be lowering the count since fewer parents are picking up lunch

g. Compliance

- i. Received green light from the DOE to operate the school in-person

h. Recruitment/Retention

- i. 6th grade: 90, 7th grade: 90, 8th grade: 84, total: 264

IX. Executive Session - NONE

X. Adjourn Executive Session and Reconvene Regular Session - NONE

XI. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September & October 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period October 2, 2020 to November 5, 2020.
- c. To approve the following payrolls:

October 15, 2020	\$70,050.31
October 31, 2020	\$69,611.26

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart		X			

2. Contracts

- a. To approve/ratify the proposal with Environmental Connection, Inc. for AHERA Three Year Re-Inspection.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart	2 nd	X			

3. Buildings & Grounds

4. Personnel

- a. To approve the resignation of Rebecca Brito-Walker effective November 22, 2020.
- b. To ratify/approve maternity leave for Brenmarie Rentas starting October 16, 2020 and to return March 1, 2020.
- c. To ratify/approve the contract with Tahir Henry, \$12/hour, not to exceed 40 hours/week effective November 1, 2020.
- d. To approve the following FY21 Mentor/Mentee staff, fees, and stipends:

Name	Position	Certification	Mentee	Payment Schedule
Valeen Vacarro	Mentor	CEAS	Anthony Pena	\$550
Valeen Vacarro	Mentor	CE	Bolanle Morton	\$1000
Valeen Vacarro	Mentor	CE	Julianna Nini	\$1000

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Mayokun Oshin		X			

Larry Patton	2 nd	X				Imebet Stewart		X			
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5. Curriculum/Special Education

6. Policy/Misc.

- a. To approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) 2019 Revisions for FY 2020-2021.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart		X			

XII. Enrollment Report

Grade	2021	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Wait
6			85	90	90									
7			92	90	90									
8			82	83	84									
Total			259	263	264									

XIII. Board Agenda

- 1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
- 2. Next Board Meetings: Thursday, December 3, 2020.

XIV. Adjourn Public Session – 7:41 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	2 nd	X				Mayokun Oshin		X			
Larry Patton	1 st	X				Imebet Stewart		X			