



Regular Monthly Meeting Minutes
Thursday, October 3, 2019 – 6:00 pm

- I. **Call to Order - 6:15pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

- III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X		Arrived 6:27pm
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, President (3/2020)	X		
Christina Tapper	Trustee, (3/2020)		X	
Mayokun Oshin	Trustee, (3/2020)	X		Departed 7 pm

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

- IV. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 3, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton						Christina Tapper					
Larry Patton	2 nd	X				Mayokun Oshin		X			
Imebet Stewart	1 st	X									

- V. **Acceptance of Meeting Minutes**

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **September 5, 2019 & September 18, 2019** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton						Christina Tapper					
Larry Patton	1 st	X				Mayokun Oshin	X				
Imebet Stewart	2 nd	X									

VI. Public Comments - NONE

VII. Committee Reports - NOE

VIII. Co-Head(s) of School Report

a. Instruction

- i. Baseline Assessment: MAP, I-Ready and WIDA
- ii. Progress Reports: October 4th
- iii. Report Cards: November 8th

b. Parent Engagement

- i. Back to School Night - September 20th Recap
- ii. First PTO Meeting – October 1st Recap

c. Recruitment

- i. 170 Students
- ii. (2) Open Staff Positions – ELL and Special Education

d. Partnerships

- i. Boys and Girls Club accepting 18 students
- ii. Robotics competition – November 6th – 10 students
- iii. Transforming Education Survey
- iv. New Schools Venture Fund visits – October 17th
- v. PACF Rejection debrief – October 17th

e. Reporting & Compliance

- i. SID and SMID Snapshot – October 15th
- ii. AR Review – TBD October
- iii. Safety Training, Safe Schools
- iv. Mercer County Office – September 25th Recap
- v. CEP Submission

f. Technology

- i. NIT recommendation of increasing bandwidth from 100 mg to 300 mg
- ii. Tech Order – outstanding

IX. Executive Session - 7:07 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper					X
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart	2 nd	X									

Board adjourns to closed session to discuss pending litigation matters and a staffing matter.

X. Adjourn Executive Session and Reconvene Regular Session – 7:40 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper					X
Larry Patton	1 st	X				Mayokun Oshin		X			
Imebet Stewart	2 nd	X									

XI. Motions for Approval

1. Finance

- a. Bills List: To approve bills and check list for the period September 6, 2019 to October 3, 2019.
- b. To approve the following payrolls:

September 15, 2019	\$65,383.95
September 30, 2019	\$63,471.09

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper					X
Larry Patton	1 st	X				Mayokun Oshin		X			X
Imebet Stewart	2 nd	X									

2. Contracts

3. Buildings & Grounds

4. Personnel

- a. To ratify/approve the following contractual change, effective October 1, 2019.

Employee	Position	FY20 Salary	10/12 Contract
Christopher Carragher	English Teacher	\$50,000	10

- b. To approve the following stipends for the 2019/2020 year:

- 6th Grade Team Lead - \$1,000
- 7th Grade Team Lead - \$1,000
- Enrichment Assistant Lead - \$1,000

- c. To approve the following Professional Development:

- NWEA MAP Professional Learning in Northfield, NJ – 2 attendees at \$125 each plus allowable travel expenses.

- d. To approve Efe Odeleye and Osen Osagie to attend the NJ Charter School Conference on October 14th & October 15th with registration up to \$300 each and allowable travel expenses.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper					X
Larry Patton	2 nd	X				Mayokun Oshin					X
Imebet Stewart	1 st	X									

5. Curriculum/Special Education

- a. To approve the following field trip:

Who	When	Where	What	Cost
10 Students	November 6, 2019	Princeton University	Lego CS First Robotics Competition	Not to exceed \$500

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper					X
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart	2 nd	X									

6. Policy/Miscellaneous

- a. To approve the updated AECPCS School Calendar for FY20 – moving Report Card Conferences from Nov 8th to Nov 11th & Jan 31st to Feb 3rd

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper					X
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart	2 nd	X									

XII. Enrollment Report

Grade	2020	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Wait
6	90	69	90											
7			82											
Total	90		172											

XIII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, November 7, 2019.

XIV. Adjourn Public Session – 7:45pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Christina Tapper					X
Larry Patton	1 st	X				Mayokun Oshin					X
Imebet Stewart	2 nd	X									