



Regular Monthly Meeting Minutes
Thursday, October 4, 2018 – 6:00 pm

- I. **Call to Order – 6:07 pm**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 500 Smith Street, Trenton NJ 08611. Formal action will take place at this meeting.

III. **Roll Call**

Trustees	Role (Term Expires)	Present	Absent	LA/ED
Lindi Ashton	Trustee, (3/2020)	X, ph		
Nadia Bennett	Trustee, (3/2020)	X, ph		
David Boudwin	Trustee, President (3/2020)	X		
Larry Patton	Trustee, (3/2020)	X		
Imebet Stewart	Trustee, Vice-President (3/2020)	X, ph		
Christina Tapper	Trustee, (3/2020)	X, ph – 6:20 pm		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
Efe Odeleye	Co-Head of School	X		
Osen Osagie	Co-Head of School	X		
Michael Falkowski	SBA/Board Secretary	X		

IV. **Acceptance of Meeting Agenda**

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 4, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton	1 st	X			
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	2 nd	X				Christina Tapper					X

V. Acceptance of Meeting Minutes

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the minutes from the **September 13, 2018** Board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton	1 st	X			
Nadia Bennett	2 nd	X				Imebet Stewart		X			
David Boudwin		X				Christina Tapper					X

VI. Public Comments - NONE

VII. Committee Reports - NONE

VIII. Co-Head(s) of School Report

Ms. Osagie gave an update on the educational program of the schools. Ms. Odeleye an update on facility search, community development, school/community events to promote the school and increase enrollment.

IX. Trustees Comments

Mr. Patton asked questions about NJSMART and the October 15th filing. Ms. Odeleye let the Board know of the difficulty of claiming students.

X. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2018, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period September 14, 2018 to October 4, 2018.
- c. Transfers: To approve transfers for the month of August & September 2018.
- d. To approve the following payrolls:

September 15, 2018	\$ 38,870.99
September 28, 2018	\$ 33,654.53

- e. To approve the following field trips:

Location	Date	Cost
Game Truck	October 25 th	Not to exceed \$1,000
Camden Aquarium	October 25 th	Not to exceed \$1,000

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Larry Patton	2 nd	X			
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin		X				Christina Tapper		X			

2. Contracts

- a. To approve the Reliant Office Systems contract, monthly maintenance and service contract for (2) copiers, not to exceed \$5,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton	1 st	X			
Nadia Bennett	2 nd	X				Imebet Stewart		X			
David Boudwin		X				Christina Tapper		X			

3. Buildings & Grounds

4. Personnel

- a. To approve the following new hire for the 2018/2019 school year:

Employee	Position	10/12 Contract	Salary	Start Date
Pamela Lanzetta	Nurse	10	\$60,000 (pro-rated)	October 9, 2018

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton	1 st	X			
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	2 nd	X				Christina Tapper		X			

- b. To ratify/approve the following contract adjustments for the 2018/2019 school year:

Employee	Position	10/12 Contract	Vacation Days
Osen Osagie	Co-Lead	12	5
Efe Odeleye	Co-Lead	12	5
Tanisha Wells	Office Manager	12	5
Nava Coppin	Assistant Head of School	12	5

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton	2 nd	X			
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	1 st	X				Christina Tapper		X			

5. Curriculum/Special Education

- a. To approve the Curriculum Associates contract for iReady Math and Reading Diagnostics and Instructions per student for FY19, not to exceed \$4,500.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton	2 nd	X			
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	1 st	X				Christina Tapper		X			

6. Policy/Miscellaneous

a. To approve the updated AECPCS School Calendar for FY19:

- February 19th – School Open
- October 8th – School Closed

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton	1 st	X				Larry Patton	2 nd	X			
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin		X				Christina Tapper		X			

XI. Enrollment Report

Grade	2019	Jul 2018	Aug 2018	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Wait
6	90		90	73	71									
Total	90		90	73	71									

XII. Board Agenda

1. Board Reminders: Criminal background checks, ethics disclosures, Governance Training
2. Next Board Meetings: Thursday, November 1, 2018

XIII. Adjourn Public Session – 7:16 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lindi Ashton		X				Larry Patton	1 st	X			
Nadia Bennett		X				Imebet Stewart		X			
David Boudwin	2 nd	X				Christina Tapper		X			