



Regular Monthly Meeting Minutes
Thursday, October 12, 2023 – 6:00 pm

I. Call to Order - @ 6:00 PM

II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Achievers Early College Prep Charter School has caused notice of this meeting by publicizing the date, time, and place, of the regularly scheduled meeting in the Public Notice Section of the Star Ledger and Trenton Times and Posted at the Achievers Early College Prep Charter School located at 544 Chestnut Ave, Trenton NJ 08611. Formal action will take place at this meeting.

III. Roll Call

| Trustees | Role (Term Expires) | Present | Absent | LA/ED |
|----------------------|-----------------------------|---------|--------|----------------|
| 1. Alescia Dingle | Trustee, (2/2026) | | X | |
| 2. Elizabeth Murphy | Trustee, (8/4/2026) | X | | |
| 3. Mayokun Oshin | Trustee, (3/2026) | X | | |
| 4. Larry Patton | Trustee, (3/2026) | | | X (LA 6:03 PM) |
| 5. Imebet Stewart | Trustee, President (3/2026) | X | | |
| 6. Meredith Pennotti | New Board Trustee (4/2026) | X | | |

Also Present

| Non-Voting | Role | Present | Absent | LA/ED |
|-----------------|---|---------|--------|-------|
| Osen Osagie | Director | X | | |
| Joshua Solow | Interim SBA, School Business Office | X | | |
| Elizabeth Neary | Board Secretary, School Business Office | | X | |
| Shannon Wright | Achievers | X | | |

IV. Board Business

V. Acceptance of Meeting Agenda

Motion for Achievers Early College Prep Charter School, Board of Trustees to approve the Agenda for the **October 12, 2023** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | 1 st | X | | | | Larry Patton | | | | | X |
| Elizabeth Murphy | 2 nd | X | | | | Meredith Pennotti | | X | | | |

VI. Acceptance of Meeting Minutes

Motion for Achievers Early College Charter School, Board of Trustees to approve the minutes from the **September 14, 2023** Regular Board meeting

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | | X | | | | Larry Patton | | | | | X |
| Elizabeth Murphy | 2 nd | X | | | | Meredith Pennotti | | X | | | |

VII. Public Comment - None

VIII. Committee Reports

- a. Finance Committee – Lawrence Patton presented what was discussed at this month’s finance committee call.

IX. Head of School Report – Osen Osagie presented current enrollment and demographic data at the school and also discussed current ongoing at the school.

X. Executive Session

XI. Adjourn Executive Session and Reconvene Regular Session

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for September 2023, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Achievers Early College Prep Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September 2023, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: To approve bills and check list for the period September 15, 2023 to October 12, 2023.
- c. To approve the following payrolls:

| | |
|--------------------|------------|
| September 15, 2023 | 129,809.03 |
| September 30, 2023 | 151,991.03 |

- d. To approve the travel reimbursement for Osen Osagie in the amount of \$1,292.07.
- e. To approve the reimbursement for Jennifer Miller in the amount of \$120.55.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|----------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | 1 st | X | | | | Larry Patton | | X | | | |
| Elizabeth Murphy | 2 nd | X | | X (D939) | | Meredith Pennotti | | X | | | |

2. Contracts

- a. To approve the purchase consumer data from **Data Axle USA** for the purpose of student recruitment in the amount of \$3,913.40.
- b. To approve the agreement with **Supreme Consultants** to provide Child Study Team Staffing Services with pricing listed in schedule A of the attached proposal.
- c. To approve the estimate with **Corporate Type** to provide staffing training material to be used by Brick in the amount of \$2,505.30.

- d. To approve the proposal by **DeansList** to manage critical non-academic student data in the amount of \$8,875.
- e. To approve the proposal by **Strauss Esmay Associates** to purchase DISTRICTOnline, PUBLICACCESSOnline, and PASS to assist with school policy management in the amount of \$4,965.
- f. To approve the following contracts with **Pressler Richardson Charter School Services**:
 - Compensation Analysis - \$10,650
 - Board Retreat Facilitation - \$2,950
- g. To renew the annual contract with **Greenhouse Software** to provide recruiting and hiring software in the amount of \$7,534.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | | X | | | | Larry Patton | 2 nd | X | | | |
| Elizabeth Murphy | 1 st | X | | | | Meredith Pennotti | | X | | | |

3. Buildings & Grounds

- a. To approve the quote by **Horizon Empire Services LLC** to paint 31 exterior doors in the amount of \$5,518.
- b. To approve the quote by **JMM Cleaning Services** to install and update bathroom fixtures in the amount of \$7,260.
- c. To approve the quote by **Horizon Empire Services LLC** to level floors in the amount of \$1,460.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | 2 nd | X | | | | Larry Patton | | X | | | |
| Elizabeth Murphy | 1 st | X | | | | Meredith Pennotti | | X | | | |

4. Personnel

- a. To approve the following resignations for FY24:
 - Kiara Fernandez, ELL Teaching Assistant – effective 12/14/2023
- b. To approve the following new hires for FY24:

| Name | Title | Salary | Bonus | Start Date |
|-------------------------|---|----------|--------------------|------------|
| Solange LaRoche | HS Social Worker | \$81,500 | new hire - \$1,500 | 9/25/2023 |
| Kelly Pezzina | HS English Language Arts Teacher | \$74,000 | new hire - \$1,500 | 9/25/2023 |
| Charlie Peterson-Victor | Long Term Substitute Teacher for HS English Language Arts | \$51,500 | new hire - \$1,500 | 9/25/2023 |
| Nilam Patel | Long Term Science Substitute Teacher | \$51,500 | new hire - \$1,500 | 9/27/2023 |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | 2 nd | X | | | | Larry Patton | | X | | | |
| Elizabeth Murphy | 1 st | X | | | | Meredith Pennotti | | X | | | |

5. Curriculum/Special Education/Student Activities

- a. To approve the purchase of Falilia Romana Essential Online Courseware from **Hackett Publishing Company** in the amount of \$4,794.00.
- b. To approve the Bio Class purchases from **Flinn Scientific** in the amount of \$36,061.41, per attached.
- c. To approve the contract with **GoGuardian** for Edulastic in the amount of \$2,005.50.
- d. To approve the purchase of 15 Apple IMac’s for Graphic Design from **CDW-G** in the amount of \$21,819.00.
- e. To approve the soccer tournament bus trip on October 27 with **Sheppard Bus Service** in the amount of \$540.
- f. To approve the purchase of High School gym equipment from **Gopher Sport** in the amount of \$7,421.35

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | | X | | | | Larry Patton | | X | | | |
| Elizabeth Murphy | 2 nd | X | | | | Meredith Pennotti | 1 st | X | | | |

6. Policy/Misc.

- a. To approve the first reading of policy #2560 concerning Live Animals in School.
- b. To approve the Home Instruction policy.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|--------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | 1 st | X | | | | Larry Patton | | X | | | |
| Elizabeth Murphy | 2 nd | X | | | | Meredith Pennotti | | X | | | |

7. New Business

XIII. Enrollment Report

XIV. Reports / Look Ahead / Miscellaneous

- 1. Next Board Meetings: Thursday, November 9, 2023 at 6:00 pm
- 2. Osen Osagie proposed that the Board hold their Board Retreat on the date of the December 2023 board meeting.

XV. Adjourn Public Session - @ 6:35 PM

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|-------------------|-----------------|-----|----|---------|--------|
| Alescia Dingle | | | | | X | Mayokun Oshin | | X | | | |
| Imebet Stewart | | X | | | | Larry Patton | 2 nd | X | | | |
| Elizabeth Murphy | 1 st | X | | | | Meredith Pennotti | | X | | | |